

## Transfer correction

- **Introduction** ... Page 1
- **Edit single or multiple transfers** ... Page 2
- **Remove single or multiple transfers** ... Page 3
- **Remove all transfers in an upload** ... Page 4



If a cattle transfer that you submitted to the NLIS database is the most recent one recorded for an animal, you can edit or remove that cattle transfer. The database retains the *original* details but the transaction history for the cattle shows the *modified* details. You can only edit the same transfer *once*, so before you send any changes to the database, check the **Confirm details** screen carefully.

A **Transfer correction** can only be used to correct:

- Property-to-property cattle transfers (including transfers to the DECEASED Destination PIC)
- Third Party property-to-property cattle transfers (including transfers to the DECEASED PIC)
- Saleyard In transfers and Saleyard Out transfers
- Mob-based In (cattle) transfers and Mob-based Out (cattle) transfers
- Sighted livestock transactions

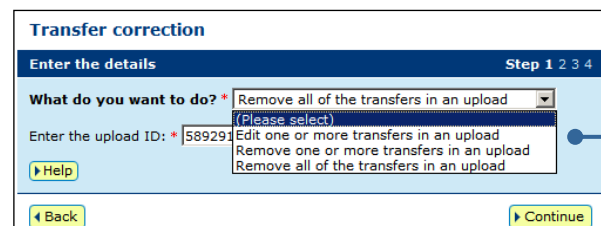
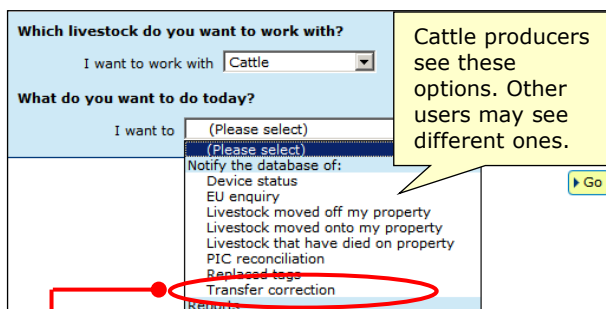
A **Transfer correction** can only be submitted to the database:

- to edit the **Transfer date, Source PIC or Destination PIC** (not both) and **NVD** (if required)
- to remove one or more transfers in an upload, or remove all of the transfers in an upload.

### Login to the database at [www.nlis.com.au](http://www.nlis.com.au)

- 1 Enter your NLIS **user ID** and **password** and click **Login**
- 2 Select **Cattle** as the livestock type (this step does not apply to Police or SDA accounts).
- 3 Select **Transfer correction** and click **Go**
- 4 Select **one** of three options and click **Continue**

- Edit one or more transfers in an upload Follow the steps on page 2.
- Remove one or more transfers in an upload Follow the steps on page 3.
- Remove all of the transfers in an upload Follow the steps on page 4.



**Note:** If a transfer is **not** the most recent one recorded for an animal, the NLIS Helpdesk or local State authority can correct transfer details (for PICs linked to their State). They may also check and correct device statuses, for example, Lifetime traceable (LT) or EU-eligible (EU).

**Edit single transfer (Edit item)**

To replace details for one or more items in the upload, use the **Edit item** option.

- 1** Click the **Edit item** link for the transfer (device) that you want to correct.
- 2** Edit details in the appropriate fields.
- 3** Click **Submit** to proceed or click **Cancel** to return to the previous screen.
- 4** Repeat **Steps 1-3** above if you want to edit another **single** item.
- 5** When you finish editing, click **Continue** to see the **Confirm details** screen.
- 6** Click **Send** to proceed or click **Back** to change the details.
- 7** Retain the **Upload ID** notified by the database as a record of the transaction.

**Edit item**

Visual number (NLISID)

Electronic number (RFID)

\*Transfer date

\*Source PIC

\*Destination

NVD/Waybill

**Edit multiple transfers (Edit selected items)**

To replace the **same** details for multiple items, use the **Edit selected items** option. For example, if the Destination PIC was wrong for all devices in an upload, you can edit the PIC for all the devices at once.

- 1** Tick  items to edit or click **Select all** to tick all the devices on the screen.
- 2** Click **Edit selected items** to display the **Edit selected items** window.
- 3** Edit details in the appropriate fields.
- 4** Click **Submit** to proceed or click **Cancel** to return to the previous screen.
- 5** When you finish editing, click **Continue** to see the **Confirm details** screen.
- 6** Click **Send** to proceed or click **Back** to change the details.
- 7** Retain the **Upload ID** notified by the database as a record of the transaction.

**Edit selected items**

\*Transfer date

\*Source PIC

\*Destination

NVD/Waybill

**Transfer correction**

Step 1 2 3 4

**Correct your selected transfers**

The following livestock were transferred by upload ID: **5892911**.

**Which transfers do you want to edit?**

Select the transfers you want to correct as a group from the following list and then click 'Edit selected items'. To change an individual transfer click on 'Edit item'.

Click 'Continue' when you have finished. Click 'Back' if you want to select a different list of transfers.

Displaying items 1 - 20 of 50.  
 Number of selected items: 2

	Visual number (NLISID)	Electronic number (RFID)	Transfer date	Source PIC	Destination	NVD/Waybill	Edit
1	3EGAH005XBB02582	982 000057936268	02/06/2008	NB553346	EUSY2650	412368	Edit item
2	NA511865XBA00239	982 000046792744	02/06/2008	NB553346	EUSY2650	412368	Edit item
3	NB090177XBB05957	982 000078714624	02/06/2008	NA511865	EUSY2650	412368	Edit item
4	NB121244XBA00032	982 000040208211	02/06/2008	NB553346	EUSY2650	412368	Edit item
5	NB486809XBA00310	982 000045164155	02/06/2008	NB553346	EUSY2650	412368	Edit item
6	NB552351LBA00018	951 000004001327	02/06/2008	NB552351	EUSY2650	3730258	Edit item
7	NB552351LBA00019	951 000004001082	02/06/2008	NB552351	EUSY2650	3730258	Edit item
8	NB552351LBA00020	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258	Edit item
9	NB552351LBA00042	951 000004002379	02/06/2008	NB552351	EUSY2650	3730258	Edit item
10	NB552351LBA00043	951 000004001704	02/06/2008	NB552351	EUSY2650	3730258	Edit item
11	NB552351LBA00047	951 000004004079	02/06/2008	NB552351	EUSY2650	3730258	Edit item
12	NB552351LBA00033	951 00004003337	02/06/2008	NB552351	EUSY2650	3730258	Edit item
13	NB552351LBA00033	951 00004003336	02/06/2008	NB552351	EUSY2650	3730258	Edit item
14	NB552351LBA00098	951 000004002998	02/06/2008	NB552351	EUSY2650	3730258	Edit item
15	NB552351LBA00098	951 000004000098	02/06/2008	NB552351	EUSY2650	3730258	Edit item
16	NB552351LBA00263	951 000004001436	02/06/2008	NB552351	EUSY2650	3730258	Edit item
17	NB552351LBA00264	951 000004004040	06/05/2008	NA511865	EUSY2650	412368	Edit item
18	NB552351LBA00267	951 000004001287	02/06/2008	NB552351	EUSY2650	3730258	Edit item
19	NB552351LBA00272	951 000004003648	02/06/2008	NB552351	EUSY2650	3730258	Edit item
20	NB552351LBA00278	951 000004001898	02/06/2008	NB552351	EUSY2650	3730258	Edit item

Page 1 of 3         

       Items per page:

After you click **Submit**, edited rows appear orange and show the new transfer details.

To search for specific items, click **Filter by**, follow steps 1-2 on the Filter screen and then click **Apply**.

**Step 1.** Select the field to filter by.

**Step 2.** Enter the text that you want to find, then click 'Apply'.

## Remove one or more transfers in an upload

If you transferred devices (or mobs of cattle) by mistake, and your transfers were the most recent ones recorded for those animals, you can remove one or more of the transfers for an **upload ID**.

- 1** Check that this screen shows the correct **upload ID** for which you want to remove transfers.
- 2** Tick  items to remove or click **Select all** to select all items (devices) on the current screen.
- 3** When you have selected all the items, click **Continue** to see the **Confirm details** screen.

**Transfer correction**  
Step 1 2 3 4

Choose your cattle

The following livestock were transferred by upload ID: **5892911**.

**Which transfers do you want to remove?**

Select the transfers by clicking in the check box (  ) in the first column. You can also remove a tick by clicking on it. Click 'Continue' when you have finished. Click 'Back' if you want to request a different list of transfers.

▶ Help

Displaying items 1 - 20 of 50.  
Number of selected items: 3

	Visual number (NLISID)	Electronic number (RFID)	Transfer date	Source PIC	Destination	NVD/Waybill
1	3EGAH005XB02582	982 000057936268	02/06/2008	NB553346	EUSY2650	412368
2	NA511865XBA00239	982 000046792744	02/06/2008	NB553346	EUSY2650	412368
3	NB090177XB05957	982 000078714624	02/06/2008	NB553346	EUSY2650	412368
4	NB121244XBA00032	982 000040208211	02/06/2008	NB553346	EUSY2650	412368
5	NB486809XBA00310	982 000045164155	02/06/2008	NB553346	EUSY2650	412368
6	NB552351LBA00018	951 000004001327	02/06/2008	NB552351	EUSY2650	3730258
7	NB552351LBA00019	951 000004001082	02/06/2008	NB552351	EUSY2650	3730258
8	NB552351LBA00020	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
9	NB552351LBA00042	951 000004002379	02/06/2008	NB552351	EUSY2650	3730258
10	NB552351LBA00043	951 000004001704	02/06/2008	NB552351	EUSY2650	3730258
11	NB552351LBA00047	951 000004000479	02/06/2008	NB552351	EUSY2650	3730258
12	NB552351LBA00048	951 000004003337	02/06/2008	NB552351	EUSY2650	3730258
17	NB552351LBA00264	951 000004004040	02/06/2008	NB552351	EUSY2650	3730258
18	NB552351LBA00267	951 000004002287	02/06/2008	NB552351	EUSY2650	3730258
19	NB552351LBA00045	951 000004000450	02/06/2008	NB552351	EUSY2650	3730258
20	NB552351LBA00046	951 000004000450	02/06/2008	NB552351	EUSY2650	3730258

Items per page: 20

▶ Back    ▶ Continue

**Callouts:**

- If there is more than one page of items, select **All** items per page if you want to view the list on one page.
- Next page means there are more pages to view.
- To search for specific items, click **Filter by**, follow steps 1-2 on the Filter screen and then click **Apply**.
- Step 2. Enter the text you want to find, then click **Apply**.

- 4** Before you click **Send** check the **Confirm details** screen carefully.
- Note:** If the transfers you are about to **remove** are not the correct ones, click **Back** to return to the previous screen and amend the details.
- 5** Retain the **Upload ID** notified by the database as a record of the transaction.

**Transfer correction**  
Confirm details    Step 1 2 3 4

If these details are correct, click 'Send' to continue. If they are incorrect, click 'Back' to change them.

▶ Help

You are about to **Remove** the following transfers on upload ID: **5892911**.

Displaying items 1 - 3 of 3.

	Visual number (NLISID)	Electronic number (RFID)	Transfer date	Source PIC	Destination	NVD/Waybill
1	NB552351LBA00018	951 000004001327	02/06/2008	NB552351	EUSY2650	3730258
2	NB552351LBA00019	951 000004001082	02/06/2008	NB552351	EUSY2650	3730258
3	NB552351LBA00020	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258

Items per page: 20

▶ Back    ▶ Send

Once you click **Send**, only the NLIS Helpdesk or your local State authority can correct a mistake.

## Remove all of the transfers in an upload

If you submitted an entire transfer by mistake, and that transfer was the most recent one recorded for the animals for which you submitted device numbers, you can **remove all** of the transfers for that **upload ID**.

There is no need to select individual items (devices) but to ensure that you remove the correct transfers, be careful when you type the **upload ID**.

**Transfer correction**  
 Enter the details Step 1 2 3 4  
 What do you want to do? \* Remove all of the transfers in an upload  
 Enter the upload ID: \* 5892911  
 [Help] [Back] [Continue]

- 1 Check that this screen shows the correct **upload ID** for which you want to remove transfers.

**Transfer correction**  
 Confirm details Step 1 2 3 4  
 If these details are correct, click 'Send' to continue. If they are incorrect, click 'Back' to change them.  
 [Help]  
 You are about to **RemoveAll** the following transfers on upload ID: **5892911** .  
 Displaying items 1 - 20 of 50.

	Visual number (NLISID)	Electronic number (RFID)	Transfer date	Source PIC	Destination	NVD/Waybill
1	3EGAH005XBB02582	982 000057936268	02/06/2008	NB553346	EUSY2650	412368
2	NA511865XBA00239	982 000046792744	02/06/2008	NB553346	EUSY2650	412368
3	NB090177XBB05957	982 000078714624	02/06/2008	NB553346	EUSY2650	412368
4	NB121244XBA00032	982 000040208211	02/06/2008	NB553346	EUSY2650	412368
5	NB486809XBA00310	982 000045164155	02/06/2008	NB553346	EUSY2650	412368
6	NB552351LBA00018	951 000004001327	02/06/2008	NB552351	EUSY2650	3730258
7	NB552351LBA00019	951 000004001082	02/06/2008	NB552351	EUSY2650	3730258
8	NB552351LBA00020	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
9	NB552351LBA00021	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
10	NB552351LBA00022	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
11	NB552351LBA00023	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
12	NB552351LBA00024	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
13	NB552351LBA00025	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
14	NB552351LBA00056	951 000004001998	02/06/2008	NB552351	EUSY2650	3730258
15	NB552351LBA00262	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
16	NB552351LBA00012	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
17	NB552351LBA00013	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
18	NB552351LBA00014	951 000004001917	02/06/2008	NB552351	EUSY2650	3730258
19	NB552351LBA00015	951 000004003648	02/06/2008	NB552351	EUSY2650	3730258
20	NB552351LBA00016	951 000004001898	02/06/2008	NB552351	EUSY2650	3730258

Page 1 of 3   1 2 3   [Next page]  
 Items per page: [All] [20] [40] [60] [80]  
 [Back] [Send]

- 2 Before you click **Send** check the **Confirm details** screen carefully.

**Note:** If the transfers you are about to **remove** are not the correct ones, click **Back** to return to the previous screen and amend the details.

- 3 Retain the **Upload ID** notified by the database as a record of the transaction.