

NLIS | Database User Guide



Agents and saleyards

Livestock with electronic devices



National Livestock
Identification System Ltd



This User Guide explains how to submit transactions and run reports for livestock identified with **electronic devices**. **Cattle** movements are always recorded on an **individual** basis, while **sheep** transactions must be recorded on a **mob basis**, regardless of whether or not they are electronically tagged. However, if sheep do have electronic tags, if you wish you can also record their movements on an individual basis.

For more information about mob-based movements, see the **NLIS Database User Guide Sheep and Goats Mob-based movements**.

When using the database, you can usually enter either a device's **NLISID** or **RFID** (Radio Frequency Identification Device) number. The first eight characters of an NLISID are the Property Identification Code (**PIC**) of the property that purchased the device. The NLISID is printed on the outside of the device and is linked to the RFID number, which is associated with the electronic chip inside the device.

Suggestions for improvements to this User Guide may be sent to support@nlis.com.au

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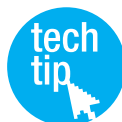
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Key



Tech Tips provide more information about topics featured in this guide. They can be found online at the NLIS website by clicking **Help Tools**.



Transactions
Submit a transaction to send information **to** the database.



Reports
Run a report to get information **from** the database.



To create a database account, you need internet access, a valid email address and a telephone or mobile number. If you have an existing database account for one type of livestock, there is no need to open an account for another type.

Creating an NLIS account

1. Go to **www.nlis.mla.com.au**
2. Click **Create a new account**
3. Fill in the Account details form online.
4. Tick ☒ the box if you agree to the NLIS Terms of Use.
5. Click **Continue** until you see a Confirmation & verification screen.
6. Type the verification code into the box.
7. Click **Send** to submit your application.

You will be issued with a NLIS user ID and password, usually within 7 days of applying for a new account.

The screenshot shows the NLIS website's login page. On the left, there's a 'Welcome!' message. In the center, under 'Existing user login', there are fields for 'What is your NLIS user ID?' and 'What is your NLIS password?', a 'Remember my user ID and password' checkbox, and a 'Login' button. To the right, under 'New user', there's a section titled 'How do I get a user ID and password?' with a 'Create a new account' button circled in red. Other buttons like 'I have forgotten my password' and 'Login' are also visible.

Logging in to NLIS

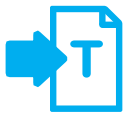
1. Go to **www.nlis.mla.com.au**
2. Enter your **NLIS user ID** and **password** and click **Login**
3. Refer to the appropriate topic in this User Guide for further instructions.

Logging out of NLIS

1. When you have finished working with the database, click **Log out** to exit.

Your database session ends automatically if you stay on one screen for more than 20 minutes. If you do, you may lose any data you hadn't yet sent to the database.

The screenshot shows the 'Agent home' page of the NLIS website. At the top, there's a navigation bar with links like 'Home', 'Privacy', 'Contacts', 'Help tools', 'Glossary', 'NLIS information', 'Terms of use', and 'Sitemap'. The 'Log out' button is circled in red. Below the navigation bar, there's a 'Welcome George' message. A dropdown menu is open, showing options like 'Change my types of livestock', 'View/edit my account details', 'Notify the database of:', 'RRP enquiry', 'Livestock moved (non-written authority)', 'Livestock moved from my current holdings', 'Livestock moved off my property', 'Livestock moved onto my property', 'Transfer correction', and 'Reports'. The 'Log out' button is also visible in the top right corner.



Change password

Although your unique 8-character NLIS user ID cannot be changed, you should change your system-generated password to a more memorable one the first time you log in or at any other time.

Instructions

1. Select **View/edit my account details** and click **Go**
2. Click **Change password**
3. Enter your old and new password details and click **Send** to submit the changes to the database.

Which livestock do you want to work with?

I want to work with

What do you want to do today?

I want to

- (Please select)
- Account management
- Change my types of livestock
- View/edit my account details**
- Notify the database of:
- ERP enquiry
- Livestock moved (non-written authority)
- Livestock moved from my current holdings
- Livestock moved off my property
- Livestock moved onto my property
- Transfer correction

Account information Step 1 2 3 4 5

User ID

Account type

PICs (Property Identification Codes) assigned to you. Your PIC and tailtag numbers are the same.

Passwords should be 2-8 alphanumeric characters, e.g. donny5.

Do not enter spaces or special characters (e.g. ? ! & ,).

Password information Step 1 2

Please complete the following information. Fields marked with an * must be filled in.

The password should be a maximum of 8 alphanumeric characters.

*Current password

*New password

*Re-type new password



Change contact details

Please ensure that your account details are current so that we can contact you if necessary.

Instructions

1. Select **View/edit my account details** and click **Go**
2. Click **Continue**
3. Edit details. You can only edit fields with a red asterisk*.
4. Click **Continue** until you see a Confirmation screen.
5. Click **Send** to submit the changes to the database.

Which livestock do you want to work with?

I want to work with: Cattle

What do you want to do today?

I want to: (Please select)

(Please select)

Account management

Change my types of livestock

View/edit my account details

Notify the database of:

ERP enquiry

Livestock moved (non-written authority)

Livestock moved from my current holdings

Livestock moved off my property

Livestock moved onto my property

Transfer correction

Go

Account information Step 1 2 3 4 5

User ID

TESTAGEN Change password

Account type

Agent

PICs (Property Identification Codes) assigned to you. Your PIC and tailtag numbers are the same.

sk950047

SK950637

Back Continue

If you change your postal address or no longer need a database account, email support@nlis.com.au so the NLIS Database Helpdesk can update your address or close your account.

If you change your email address, please enter your new one.

A phone or mobile number must be provided.

Profile information Step 1 2 3 4 5

Please update the following information if it is not correct or complete. Fields marked with an * may be changed.

Title First name Last name

Mr Adam Smith

Property/trading name

The Oaks

Address

475 Rusell Road

Town/city State Postcode

Deniliquin NSW 2710

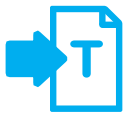
*Phone *Fax *Mobile

02 9696 5899 02 9696 6285 0406 761 799

*E-mail

adam@myfarm.com.au

Back Continue



When you create an account, you must select all of the livestock types that you work with. If you work with multiple livestock types (for example, if you deal with both cattle and sheep) and have both of these linked to your account, you must always select a livestock type to work with on the homepage.

If there is only one livestock type associated with your account, you don't need to select it when you log in to the database.

To add or remove a livestock type, follow the instructions below.

Instructions

1. Select **Change my types of livestock** and click **Go**
2. Tick (or untick) the appropriate box to select (or de-select) a livestock type and click **Continue**
3. If you have just added a new livestock type, you can now select it on the homepage.

Which livestock do you want to work with?

I want to work with: **Cattle**

What do you want to do today?

I want to: (Please select)

- (Please select)
- Account management
- Change my types of livestock**
- View/edit my account details
- Notify the database of:
- ERP enquiry
- Livestock moved (non-written authority)
- Livestock moved from my current holdings
- Livestock moved off my property
- Livestock moved onto my property
- Transfer correction

Go

Livestock selection

I manage the following livestock:

- ☐ Cattle
- ☒ **Sheep (individual)**
- ☐ Sheep (mobs)
- ☐ Goats

Back **Continue**

Your account information and associated livestock types are displayed at the top of the screen.

User ID: testagent Account type: Agent Livestock types: Cattle, Sheep (individual)

Home **Privacy** **Contacts** **Help tools** **Glossary** **NLIS information** **Terms of use** **Sitemap** **Log out**

Agent home

Welcome George

Any transaction that you do in this session will be confirmed by an e-mail to **nlistest@mla.com.au**. If this is not your e-mail address, click the 'Change' button to update your account details.

Change

Which livestock do you want to work with?

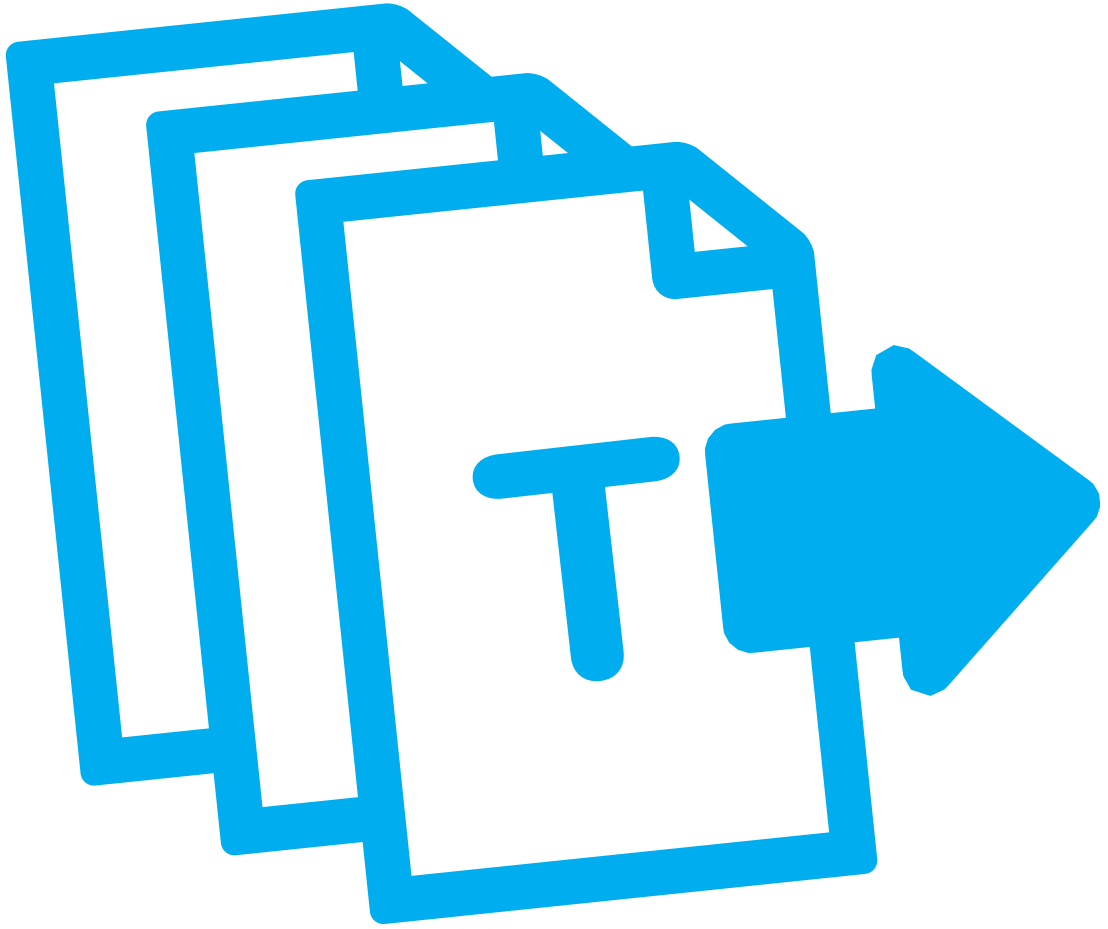
I want to work with: **Cattle**

What do you want to do today?

I want to: (Please select)

- (Please select)
- Account management
- Change my types of livestock
- View/edit my account details
- Notify the database of:
- ERP enquiry
- Livestock moved (non-written authority)
- Livestock moved from my current holdings
- Livestock moved off my property
- Livestock moved onto my property
- Transfer correction
- Reports
- Send enquiries

Go

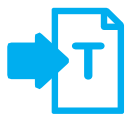


Transactions


Agents and saleyards must record information on the database to comply with state regulations relating to biosecurity and traceability.

The instructions in this guide explain how to submit transactions directly to the NLIS database.

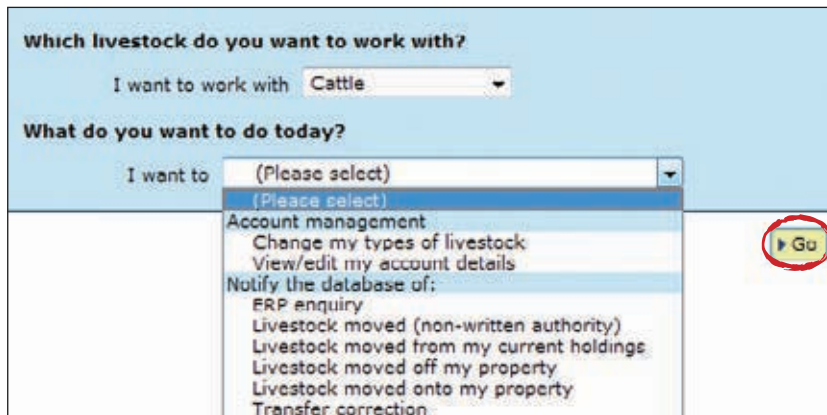
If your company has specialised software installed that is integrated with the NLIS database, you may rarely need to submit transactions via the web interface.



Transactions

To submit transactions listed on your homepage, select the name of the transaction and click 

The options for saleyards are slightly different from those for agents (pictured right), but the process of submitting a transaction is the same.



The screenshot shows a web interface titled "Which livestock do you want to work with?". Below this, there is a dropdown menu labeled "I want to work with" with "Cattle" selected. The next section is titled "What do you want to do today?". Below this, there is a dropdown menu labeled "I want to" with "(Please select)" selected. A list of transaction options is displayed below the dropdown, including "Account management", "Change my types of livestock", "View/edit my account details", "Notify the database of:", "ERP enquiry", "Livestock moved (non-written authority)", "Livestock moved from my current holdings", "Livestock moved off my property", "Livestock moved onto my property", and "Transfer correction". A red circle highlights the "Go" button in the top right corner of the interface.

When you are an agent and want to move animals onto or off a producer's PIC that is linked to your account

Use the **Livestock moved onto/off my property** transactions

When you are an agent and want to move animals onto or off a producer's PIC that is not linked to your account

Use the **Livestock moved NWA** transaction

When you are an agent and want to move animals off your own agent PIC

Use the **Livestock moved from my current holdings** transaction

When you are a saleyard and want to move livestock onto/off your property

Use the **Livestock moved into/out of saleyard** transactions

When you want to correct your previous transaction

Use the **Transfer correction** transaction

When you want to assign a status to a device

Use the **Device status** transaction

When you are a saleyard and need to replace a tag

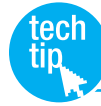
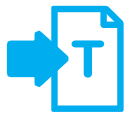
Use the **Replaced tags** transaction

When you want to find out if a property has an ERP status assigned to it

Use the **ERP enquiry** transaction

When you are a saleyard and want to find out the EU status of certain animals

Use the **EU enquiry** transaction



For private sales, **buyers** must ensure that movements onto their property are recorded on the database. If a producer's Property Identification Code (PIC) has been linked to an agent's database account, agents can record livestock movements onto the producer's PIC on the producer's behalf.

Agents may need to use the **Livestock moved onto my property** transaction when clients buy livestock privately or move livestock between properties that they own (if those properties have different PICs).

When livestock are bought through a saleyard or abattoir, the saleyard or abattoir, not the agent, records the movement on the database.

Instructions

1. Log in to the database using your **agent** account.
2. Select a **livestock type**.
3. Select **Livestock moved onto my property** and click **Go**
4. Choose one of two methods to submit the data.

If a producer's PIC is not linked to an agent's account, the agent must use **Livestock moved (NWA)** to record movements for their clients.

The upload a file method allows you to move animals from one or more properties onto one or more properties.

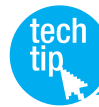
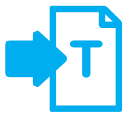
For more about this method, see **File format examples** at the back of this guide.

For RFIDs, leave a space after the first three digits e.g. 982 000025884234.

Type in the details method

Use this method to type or paste in the device numbers for animals to be moved onto a PIC.

1. Enter details in the compulsory fields*. If there is an NVD/Waybill number associated with this movement, you must record this on the database.
2. Click **Continue** to proceed.
3. Click **Send** to submit the information.
4. On the Receipt screen, click **View my transaction history** to check the upload status of the file.



For private sales, **sellers** may want to record movements off their property on the database. If a producer's PIC has been linked to an agent's database account, agents can record livestock movements off the producer's PIC on the producer's behalf.

Agents may need to use the **Livestock moved off my property** transaction when clients sell livestock privately, move livestock onto an agistment property owned by someone else or move animals that died on the property off the producer's PIC and onto the 'DECEASED' PIC.

Agents can also use this transaction instead of **Livestock moved from my current holdings** if they want to move a large number of livestock off their own agent PIC using the upload a file method.

When livestock are sold through a saleyard or abattoir, the saleyard or abattoir, not the agent, records the movement on the database.

Instructions

1. Log in to the database using your **agent** account.
2. Select a **livestock type**.
3. Select **Livestock moved off my property** and click **Go**
4. Choose one of three methods to submit the data.

If a producer's PIC is not linked to an agent's account, the agent must use **Livestock moved (NWA)** to record movements for their clients.

The upload a file method allows you to move animals off one property to one or more properties.

For more about this method, see **File format examples** at the back of this guide.

Which livestock do you want to work with?

I want to work with: **Cattle**

What do you want to do today?

I want to: (Please select)

- (Please select)
- Account management
- Change my types of livestock
- View/edit my account details
- Notify the database of:
 - ERP enquiry
 - Livestock moved (non-written authority)
 - Livestock moved off my property**
 - Livestock moved from my current holdings
 - Livestock moved onto my property
 - Transfer correction

Go

Choose your method

How would you like to record your information?

Click on the button to choose the option you want.

I want to **type in the details** manually on-screen.

I want to **upload a file** I have created on my computer.

I want to **choose from the list** of livestock on my property.

Type in the details method

Use this method to type or paste in the device numbers for animals to be moved off a PIC.

1. Enter details in the compulsory fields*. If there is an NVD/Waybill number associated with this movement, you must record this on the database.
2. Click **Continue** to proceed.
3. Click **Send** to submit the information.
4. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

Enter the details

1 Enter the livestock you want to move

Type the visual number (NLISID) or electronic number (RFID) in the box below. Press the 'Enter' key after each number.

2 What PIC are you moving them from?

Select your source PIC below.

3 What PIC are you moving them to?

Enter the destination PIC below.

4 What is the NVD/Waybill number?

Enter the NVD/Waybill number in the field below.

5 When were the livestock moved?

Choose the date below.

Continue

To move dead animals off your PIC, type **DECEASED** into the PIC field.



Livestock moved off property (agents)

Choose from the list method

Use this method to choose the animals from a list and move them off a PIC.

1. Choose a list to view.

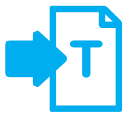
If you choose **livestock moved onto** or **livestock bred on**, also specify a date range. If you wish to see active devices, tick the **Show only active devices** box.

2. Select the appropriate PIC and click **Continue** to proceed.
3. Tick the boxes for all the animals that you wish to move off the PIC.
4. Click **Continue** to proceed.

	View number (NLSID)	Device number (APID)	Transfer date	Device PIC	NVD/Waybill	Device name	Status	Active
1	3HSET000ABCO00002	982 000000788889	-	3HSET000	-	(NLSID)	YES	YES
2	3HSET000ABCO00003	982 000000788890	-	3HSET000	-	(NLSID)	YES	YES
3	3HSET000ABCO00004	982 000000788891	-	3HSET000	-	(NLSID)	YES	YES
4	3HSET000ABCO00005	982 000000788892	-	3HSET000	-	(NLSID)	YES	YES
5	3HSET000ABCO00006	982 000000788893	-	3HSET000	-	(NLSID)	YES	YES
6	3HSET000ABCO00007	982 000000788894	-	3HSET000	-	(NLSID)	YES	YES
7	3HSET000ABCO00008	982 000000788895	-	3HSET000	-	(NLSID)	YES	YES
8	3HSET000ABCO00009	982 000000788896	-	3HSET000	-	(NLSID)	YES	YES
9	3HSET000ABCO00010	982 000000788897	-	3HSET000	-	(NLSID)	YES	YES
10	3HSET000ABCO00011	982 000000788898	-	3HSET000	-	(NLSID)	YES	YES
11	3HSET000ABCO00012	982 000000788899	-	3HSET000	-	(NLSID)	YES	YES
12	3HSET000ABCO00013	982 000000788900	-	3HSET000	-	(NLSID)	YES	YES
13	3HSET000ABCO00014	982 000000788901	-	3HSET000	-	(NLSID)	YES	YES
14	3HSET000ABCO00015	982 000000788902	-	3HSET000	-	(NLSID)	YES	YES
15	3HSET000ABCO00016	982 000000788903	-	3HSET000	-	(NLSID)	YES	YES
16	3HSET000ABCO00017	982 000000788904	-	3HSET000	-	(NLSID)	YES	YES
17	3HSET000ABCO00018	982 000000788905	-	3HSET000	-	(NLSID)	YES	YES
18	3HSET000ABCO00019	982 000000788906	-	3HSET000	-	(NLSID)	YES	YES
19	3HSET000ABCO00020	982 000000788907	-	3HSET000	-	(NLSID)	YES	YES
20	3HSET000ABCO00021	982 000000788908	-	3HSET000	-	(NLSID)	YES	YES

To enter the movement details:

5. Enter details in the compulsory fields*. If there is an NVD/Waybill number associated with this movement, you must record this on the database.
6. Click **Continue** to proceed.
7. Click **Send** to submit the information.
8. On the Receipt screen, click **View my transaction history** to check the upload status of the file.



An agent functions as an intermediary in a livestock transaction. If you are asked to record a livestock movement for a client's property but their PIC is not linked to your agent account, use this transaction to record the movement and the name of the person who authorised you to record it on the database. Agents may need to do this for paddock sales or when offering device reading services for clients.

This transaction is only available to agents on request. If **Livestock moved (non-written authority)** does not appear on your homepage, email support@nlis.com.au

If the client's PIC is linked to your agent account, use the **Livestock moved onto/off my property** transactions to record the movement.

Instructions

1. Log in to the database using your **agent** account.
2. Select a **livestock type**.
3. Select **Livestock moved (non-written authority)** and click **Go**
4. Choose one of two methods to submit the data.

The upload a file method allows you to move animals onto or off one or more properties.

For more about this method, see **File format examples** at the back of the guide.

Type in the details method

Use this method to type or paste in the device numbers for animals to be moved onto/off a PIC.

1. Enter details in the compulsory fields*.
2. Click **Continue** to proceed.
3. Click **Send** to submit the information.
4. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

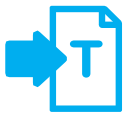
To move dead animals off a PIC, type **DECEASED** into this field.



If a few animals died on your agent PIC, you can move these off your holdings by entering DECEASED as the destination PIC. If many animals died on your agent PIC, use the upload a file method in the **Livestock moved off my property** transaction to move the animals off your current holdings.

1. Log in to the database using your **agent** account.
2. Select a **livestock type**.
3. Select **Livestock moved from my current holdings** and click **▶ Go**
4. Select a PIC/Agent code and click **▶ Continue**
5. Tick the boxes for all the animals that you wish to move off the PIC.
6. Enter details in the compulsory fields*.
7. Click **▶ Continue** to proceed.
8. Click **▶ Send** to submit the information.
9. On the Receipt screen, click **▶ View my transaction history** to check the upload status of the file.

[illegible]



Livestock moved into saleyard (saleyards)

If livestock are bought or sold through a saleyard, the saleyard must notify the database of the movement. Before a sale, animals must be transferred onto the saleyard holdings.

If your saleyard does not have specialised software installed to submit the details to the database, use this transaction to submit a file that lists the livestock that have been moved into a saleyard.

Instructions

This transaction can only be submitted using the upload a file method.

For more about this method, see **File format examples** at the back of this guide.

When you are ready to upload the file to the database:

1. Log in to the database using your **saleyard** account.
2. Select a **livestock type**.
3. Select **Livestock moved into saleyard** and click **Go**
4. Click **Browse** to find the file saved on your computer.
5. Choose the file you wish to upload.
6. Click **Open** to display the file name.
7. Click **Continue** to proceed.
8. Click **Send** to submit the file to the database or click **Browse** again to choose a different file.
9. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

Which livestock do you want to work with?

I want to work with **Cattle**

What do you want to do today?

I want to **(Please select)**

- (Please select)
- Account management
- Change my types of livestock
- View/edit my account details
- Notify the database of:
 - Device status
 - ERP enquiry
 - EU enquiry
 - Livestock moved into saleyard**
 - Livestock moved out of saleyard
 - Replaced tags
 - Transfer correction

Go

Choose your file **Step 1 2 3**

Which file would you like?

Click 'Browse' to find the file you have already created. Select the file and click 'Continue'.

C:\NLIS\Livestock moved into saleyard 170212.csv **Browse**

Help

View files I've already uploaded

Back **Continue**



Livestock moved out of saleyard (saleyards)

If livestock are bought or sold through a saleyard, the saleyard must notify the database of the movement. After a sale, sold animals must be transferred off the saleyard holdings and onto the buyer's PIC, while any unsold animals must be transferred back to the vendor's PIC.

If your saleyard does not have specialised software installed to submit the details to the database, use this transaction to submit a file that lists the livestock that have been moved out of a saleyard.

Instructions

1. Log in to the database using your **saleyard** account.
2. Select a **livestock type**.
3. Select **Livestock moved out of saleyard** and click **Go**
4. Choose one of two methods to submit the data.

Which livestock do you want to work with?

I want to work with **Cattle**

What do you want to do today?

I want to (Please select)

(Please select)

Account management

Change my types of livestock

View/edit my account details

Notify the database of:

Device status

ERP enquiry

EU enquiry

Livestock moved out of saleyard

Replaced tags

Transfer correction

Go

The upload a file method allows you to move animals out of a saleyard to one or more properties.

For more about this method, see **File format examples** at the back of this guide.

Choose your method

How would you like to record your information?

Click on the button to choose the option you want.

I want to **upload a file** I have created on my computer.

I want to **choose from the list** of livestock on my saleyard.

Choose from the list method

Use this method to choose the animals from a list and move them out of a saleyard.

1. If there is only one saleyard ID linked to your account, go to step 2. If you have more than one saleyard ID linked to your account, select one and click **Continue**
2. Tick the boxes for all the animals that you wish to move out of the saleyard.
3. Enter details in the compulsory fields*.
4. Click **Continue** to proceed.
5. Click **Send** to submit the information.
6. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

Select your saleyard ID

Step 1 2 3 4

Please select an saleyard ID from the drop-down list below.

(Please select)

(Please select)

EUSY2050

EUSY2370

EUSY4621

Click 'Continue' to proceed.

Help

Back

Continue

Choose the livestock you want to move

Step 1 2 3 4

Here is a list of the current holdings for your saleyard ID: EUSY2370.

Select the livestock you want to move from the following list by clicking on the checkbox [X] in the first column. You can also remove a row by clicking on [X] in the second column. Click 'Continue' when you have finished.

ALL ID

SPID

Vendor PIC

No. of animals

Sale date

1. [X] H42007148-0001 H42 00004107007 H420071 002480 06/12/2001

2. [X] H420000000001 H42 00000000000 H420000 000000 00/00/0000

3. [X] H420000000001 H42 00000000000 H420000 000000 00/00/0000

4. [X] H420000000001 H42 00000000000 H420000 000000 00/00/0000

5. [X] H420000000001 H42 00000000000 H420000 000000 00/00/0000

6. [X] H420000000001 H42 00000000000 H420000 000000 00/00/0000

7. [X] H420000000001 H42 00000000000 H420000 000000 00/00/0000

8. [X] H420000000001 H42 00000000000 H420000 000000 00/00/0000

9. [X] H420000000001 H42 00000000000 H420000 000000 00/00/0000

10. [X] H420000000001 H42 00000000000 H420000 000000 00/00/0000

Page 1 of 20

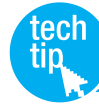
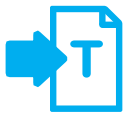
Select all Deselect all Column header

Temp page: 20

Apply Close

Back

Continue



To submit a transfer correction, you must know the **Upload ID** of the transfer you wish to correct. You can find this by running the **View my transaction history** report. You can amend the following transactions:

- **Livestock moved onto my property (agents)**
- **Livestock moved off my property (agents)**
- **Livestock moved NWA (agents)**
- **Livestock moved into saleyard (saleyards)**
- **Livestock moved out of saleyard (saleyards)**

If the transfer you want to correct was the most recent one recorded for an animal, you can:

- **Edit** the Transfer date, Source PIC or Destination PIC (not both) and NVD/Waybill number for one or more transfers in an upload
- **Remove one or more** transfers in an upload
- **Removeall** of the transfers in an upload

You can only correct the same transfer once, so check the **Upload ID** that you enter and the **Confirm details** screen carefully before you perform a **Transfer correction**. Retain the **new Upload ID** for any **Transfer correction** transaction. Should you need to amend a transfer that is not the most recent one recorded for the animals, contact your State authority or the NLIS Database Helpdesk.

Instructions

1. Select a **livestock type**.
2. Select **Transfer correction** and click **Go**
3. Choose one of three methods to submit the data.
4. Enter the **Upload ID** of the transaction that you wish to amend and click **Continue**

Which livestock do you want to work with?

I want to work with: **Cattle**

What do you want to do today?

I want to: (Please select)

- (Please select)
- Account management
- Change my types of livestock
- View/edit my account details
- Notify the database of:
 - ERP enquiry
 - Livestock moved (non-written authority)
 - Livestock moved from my current holdings
 - Livestock moved off my property
 - Livestock moved onto my property
 - Transfer correction**

Go

Enter the details Step 1 2 3 4

What do you want to do? * (Please select)

- (Please select)
- Edit one or more transfers in an upload
- Remove one or more transfers in an upload
- Remove all of the transfers in an upload

Enter the upload ID: * 913092

Help

Back **Continue**



Edit one transfer in an upload (Edit item)

Use this method to edit *one or more fields* for *one device* that has been previously transferred, for example if one animal was moved on a different date to the other animals you transferred.

After you submit your changes, the edited items will be shown in orange.

1. Click the **Edit item** link for the device that you wish to correct.
2. Edit the appropriate fields in the **Edit item** pop-up window that appears.
3. Click **Submit** to save your changes.
4. Click **Continue**
5. Check the confirm details screen carefully. If the information is correct, click **Send** to submit the file to the database.
6. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

Correct your selected transfers Step 1 of 3

The following livestock were transferred by upload ID: 8130921.

Which transfers do you want to edit?

Select the transfers you want to correct as a group from the following list and then click 'Edit selected items'. To change an individual transfer click on 'Edit item'.

Click 'Continue' when you have finished. Click 'Back' if you want to select a different list of transfers.

Help

Displaying items 1 - 20 of 39.
Number of selected items: 0

	Visual number (NLISID)	Electronic number (RFID)	Transfer date	Source PIC	Destination PIC	NVD/Waybill	Edit
1	3CPHM039XB000292	982 00009900060	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
2	3CPHM039XB000299	982 00009900040	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
3	3CPHM039XB000300	982 00009900089	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
4	3CPHM039XB000311	982 00009900122	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
5	3CPHM039XB000312	982 00009900067	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
6	3CPHM039XB000313	982 00009900112	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
7	3CPHM039XB000314	982 00009900060	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
8	3CPHM039XB000315	982 00009900079	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
9	3CPHM039XB000316	982 00009900076	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
10	3CPHM039XB000317	982 00009900088	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
11	3CPHM039XB000318	982 00009900087	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
12	3CPHM039XB000342	982 00009900080	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
13	3CPHM039XB000343	982 00009900190	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
14	3CPHM039XB000344	982 00009900460	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
15	3CPHM039XB000345	982 00009900101	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
16	3CPHM039XB000355	982 00009900091	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
17	3CPHM039XB000355	982 00011680940	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
18	3CPHM039XB000349	982 00011680922	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
19	3CPHM039XB000379	982 00011680931	06/11/2011	3CPHM039	3HSET005	112334455	Edit item
20	3CPHM039XB000394	982 00011680961	06/11/2011	3CPHM039	3HSET005	112334455	Edit item

Page 1 of 2 Next page

Select all Deselect all Items per page: 30

Back Edit selected items Continue

Step 1. Select the field to filter by
visual number (NLISID)

Step 2. Enter the text that you want to find, then click 'Apply'

3CPHM039XB000292

Apply Close

Edit Item

Visual number (NLISID)
3CPHM039XB000292

Electronic number (RFID)
982 00009900060

Transfer date
6 Nov 2011

Source PIC
3CPHM039


Destination PIC
P1CTEST1

NVD/Waybill
112334455

Cancel Submit



Use this method to edit *the same fields* for *multiple* devices that have been previously transferred, for example if you entered an incorrect PIC.

1. Tick the boxes for the devices you wish to edit or click  if you wish to edit all the devices in one upload.

3. Edit the appropriate fields in the **Edit selected items** pop-up window that appears.

5. Click

- On the Receipt screen, click **▶ View my transaction history** to check the upload status of the file.

May 2012



Remove one or more transfers in an upload

Use this method to remove *one or more devices* that have been previously transferred, for example if you included an incorrect device in a transfer.

1. Tick the boxes for the devices you wish to remove, or click **Select all** if you wish to select all of the devices.
2. Click **Continue**
3. Check the confirm details screen carefully. If the information is correct, click **Send** to submit the file to the database.
4. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

Remove one or more transfers

The following transfers were transferred by upload ID: 9130921.

Which transfers do you want to remove?

Select the transfers by clicking in the checkbox (✓) in the first column. You can also remove a list by clicking on it. Click 'Continue' when you have finished. Click 'Back' if you want to request a different list of transfers.

Displaying items 1 - 20 of 39.
Number of selected items: 2

	Visual number (NLISID)	Electronic number (APID)	Transfer date	Source PIC	Destination PIC	NVG/Verbill
1	3CPHM039K800295	982 000099900000	06/11/2011	3CPHM039	2HSET005	1122304485
2	3CPHM039K800296	982 000099900040	06/11/2011	3CPHM039	2HSET006	1122304486
3	3CPHM039K800300	982 000099900000	06/11/2011	3CPHM039	2HSET002	1122304485
4	3CPHM039K800311	982 000099900112	06/11/2011	3CPHM039	2HSET005	1122304485
5	3CPHM039K800312	982 000099900067	06/11/2011	3CPHM039	2HSET005	1122304485
6	3CPHM039K800313	982 000099900112	06/11/2011	3CPHM039	2HSET005	1122304485
7	3CPHM039K800314	982 000099900010	06/11/2011	3CPHM039	2HSET005	1122304485
8	3CPHM039K800315	982 000099900079	06/11/2011	3CPHM039	2HSET005	1122304485
9	3CPHM039K800316	982 000099900076	06/11/2011	3CPHM039	2HSET005	1122304485
10	3CPHM039K800318	982 000099900000	06/11/2011	3CPHM039	2HSET005	1122304485
11	3CPHM039K800342	982 000099900000	06/11/2011	3CPHM039	2HSET005	1122304485
12	3CPHM039K800343	982 000099900010	06/11/2011	3CPHM039	2HSET005	1122304485
13	3CPHM039K800344	982 000099900040	06/11/2011	3CPHM039	2HSET005	1122304485
14	3CPHM039K800345	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
15	3CPHM039K800346	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
16	3CPHM039K800347	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
17	3CPHM039K800348	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
18	3CPHM039K800349	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
19	3CPHM039K800349	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
20	3CPHM039K800349	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485

Page 1 of 2 1 2 Next page

Items per page: 20

Back Select all Deselect all Send

Step 1. Select the field to filter by: Visual number (NLISID) Step 2. Enter the value that you want to find. Then click 'Apply'.

Continue

Remove all transfers in an upload

Use this method to remove *all of the devices* that have been previously transferred in *one upload*, for example if you wish to entirely remove a transfer for all of the devices affected. There is no need to select all of the devices when using this method, but to ensure that you remove the correct ones *be particularly careful when entering the Upload ID*.

1. Check that the confirm details screen shows the correct **Upload ID** and confirm all the details on this screen carefully.
2. If the information is correct, click **Send** to submit the file to the database.
3. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

Confirm details

If these details are correct, click 'Send' to continue. If they are incorrect, click 'Back' to change them.

You are about to **RemoveAll** the following transfers on upload ID: 9130921

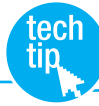
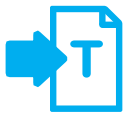
Displaying items 1 - 20 of 39.

	Visual number (NLISID)	Electronic number (APID)	Transfer date	Source PIC	Destination PIC	NVG/Verbill
1	3CPHM039K800295	982 000099900000	06/11/2011	3CPHM039	2HSET005	1122304485
2	3CPHM039K800296	982 000099900040	06/11/2011	3CPHM039	2HSET006	1122304486
3	3CPHM039K800300	982 000099900000	06/11/2011	3CPHM039	2HSET005	1122304485
4	3CPHM039K800311	982 000099900112	06/11/2011	3CPHM039	2HSET005	1122304485
5	3CPHM039K800312	982 000099900067	06/11/2011	3CPHM039	2HSET005	1122304485
6	3CPHM039K800313	982 000099900112	06/11/2011	3CPHM039	2HSET005	1122304485
7	3CPHM039K800314	982 000099900010	06/11/2011	3CPHM039	2HSET005	1122304485
8	3CPHM039K800315	982 000099900079	06/11/2011	3CPHM039	2HSET005	1122304485
9	3CPHM039K800316	982 000099900076	06/11/2011	3CPHM039	2HSET005	1122304485
10	3CPHM039K800318	982 000099900000	06/11/2011	3CPHM039	2HSET005	1122304485
11	3CPHM039K800342	982 000099900000	06/11/2011	3CPHM039	2HSET005	1122304485
12	3CPHM039K800343	982 000099900010	06/11/2011	3CPHM039	2HSET005	1122304485
13	3CPHM039K800344	982 000099900040	06/11/2011	3CPHM039	2HSET005	1122304485
14	3CPHM039K800345	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
15	3CPHM039K800346	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
16	3CPHM039K800347	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
17	3CPHM039K800348	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
18	3CPHM039K800349	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
19	3CPHM039K800349	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485
20	3CPHM039K800349	982 000099900001	06/11/2011	3CPHM039	2HSET005	1122304485

Page 1 of 2 1 2 Next page

Items per page: 20

Back Send



Assigning a status to a device can help you to record important information about one or more devices and/or the animals they may be attached to on the database. If an animal has strayed or is presumed stolen, or a device is damaged or faulty, this information can be recorded on the database.

You can only assign a device status which is authorised for your account type. More than one device status may be applied to an RFID tag at any given time.

To find out whether devices registered to a property have any statuses assigned to them, you can run the **Complete beast enquiry** report. Devices with a damaged or inactive status are excluded from current holdings reports that are available from the database.

The NLIS Terms of Use state that agents and saleyards may assign the **S1** device status to animals that may have been stolen or have strayed. At the time of publication, this functionality had not been implemented on the database. When the change is released, you will be able to select the **S1** device status from the status code field on the screen in the Type in the details method.

When a device is faulty or damaged and cannot be read (saleyards)

Assign a Device status of **D1** to damaged devices that cannot be read electronically

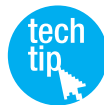
When an animal has lost a tag (saleyards)

Assign a Device status of **L2** to devices lost after attachment

When an animal may be stolen or have strayed (agents and saleyards)

Assign a Device status of **S1** to devices attached to missing animals

If you would like to know more about device and PIC status codes, refer to the **PIC and device status codes** Tech Tip.





Instructions

1. Select a **livestock type**.
2. Select **Device status** and click **Go**
3. Choose one of two methods to submit the data.

Which livestock do you want to work with?

I want to work with **Cattle**

What do you want to do today?

I want to (Please select)

(Please select)

Account management

Change my types of livestock

View/edit my account details

Notify the database of:

Device status

EU enquiry

Livestock moved into saleyard

Livestock moved out of saleyard

Replaced tags

Transfer correction

Go

The upload a file method allows you to assign the same status or different statuses to multiple devices.

For more about this method, see **File format examples** at the back of this guide.

Choose your method

How would you like to record your information?

Click on the button to choose the option you want.

I want to **type in the details** manually on-screen.

I want to **upload a file** I have created on my computer.

Type in the details method

Use this method to type or paste in the device numbers for the animals and assign the same status to all of them.

1. Enter details in the compulsory fields*.
2. Enter comments (optional).
3. Click **Continue** to proceed.
4. Follow the prompts to confirm the details and click **Send** to submit the information.
5. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

Enter the details Step 1 2 3

1 Which devices have a new status?

Type the visual number (NLISID) or electronic number (RFID) in the box below. Press the 'Enter' key after each number.

999 000000038126

NB487385XBH00213

2 What is the species?

Choose a livestock type.

Cattle

3 What is the program code?

Choose the program code in the field below.

NLS

4 What is the status code?

Choose the status code in the field below.

D1

5 When did the status change?

Choose the date below.

9 Mar 2012

6 What is the status?

Choose 'On' to assign the status and 'Off' to remove it.

On

7 Comments

Damaged status assigned to these devices

Back **Continue**



This transaction allows saleyards to link the old and new device numbers on the database and maintain any lifetime traceability (LT) status already associated with an animal. Although devices should remain with an animal for life, if they are lost after attachment to an animal or cannot be scanned electronically, they should be replaced.

Any device statuses associated with the old device will apply to the new one. If you do not have the old device and do not know its RFID or NLISID number, you cannot submit this transaction and the animal's LT status will be lost.

Before replacing any devices, saleyards should record a movement into the saleyard for any animals that need their tags replaced using their old device numbers, and then use this transaction to link the animals' old devices to their new ones on the database before recording a movement out of the saleyard for the new tag.

When a **Replaced tags** transaction is submitted, the database assigns an **R1** status to the old device and links the old and new device numbers to preserve any lifetime traceability status. The R1 status cannot be applied using the **Device status** transaction.

Instructions

1. Log in to the database using your **saleyard** account.
2. Select a **livestock type**.
3. Select **Replaced tags** and click **Go**.
4. Choose one of two methods to submit the data.

The upload a file method allows you to record replacements for multiple devices.

For more about this method, see **File format examples** at the back of this guide.

Type in the details method

Use this method to type or paste in the old and new device numbers and link the tags for one animal.

1. Enter details in the compulsory fields*. Enter the device number for the old device in the first field, and the new one in the second field.
2. Click **Continue** to proceed.
3. Click **Send** to submit the information.
4. On the Receipt screen, click **View my transaction history** to check the upload status of the file.



Regulatory authorities can assign a property status to properties that are associated with the Extended Residue Program (ERP). For example, the OC status indicates that a property has a chemical residue history.

To prepare for the arrival of livestock, you should check the ERP status of properties. If the results indicate 'Clear no test', you do not need to take precautions and the animals will not need to be tested at slaughter to detect any chemical residues.

There are two ways to check the ERP status of one or more properties:

- ➔ Submit an **ERP enquiry** (results arrive by email as a comma separated values (CSV) file attachment)
- ➔ Run an ERP PIC status report (results are displayed on screen).

Results will only be disclosed if you are authorised to view this information for the PIC you have entered.

To view an example of the result data, refer to the **ERP PIC status report**.

The information may be needed to prepare pre-sale catalogues or inform buyers.

Instructions

An **ERP enquiry** can only be submitted using the upload a file method.
For more about this method, see **File format examples** at the back of this guide.

When you are ready to upload the file to the database:

1. Select a **livestock type**.
2. Select **ERP enquiry** and click **Go**
3. Click **Browse** to find the file saved on your computer.
4. Choose the file you wish to upload.
5. Click **Open** to display the file name.
6. Click **Continue** to proceed.
7. Click **Send** to submit the file to the database or click **Browse** again to choose a different file.
8. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

Which livestock do you want to work with?

I want to work with **Cattle**

What do you want to do today?

I want to (Please select)

- (Please select)
- Account management
- Change my types of livestock
- View/edit my account details
- Notify the database of:
- ERP enquiry**
- Livestock moved (non-written authority)
- Livestock moved from my current holdings
- Livestock moved off my property
- Livestock moved onto my property
- Transfer correction

Go

Choose your file **Step 1 2 3**

Which file would you like?

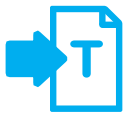
Click 'Browse' to find the file you have already created. Select the file and click 'Continue'.

C:\NLIS\ERP enquiry 221011.csv **Browse...**

Help

View files I've already uploaded

Back **Continue**



Cattle have an EU (European Union) status of Y (Yes), or N (No) on the database. A status of 'Y' indicates cattle eligible for the EU market.

You can use this transaction to submit a list of RFID or NLISID numbers and find out the EU status of those animals. The enquiry results are returned to you via email with a CSV file attachment showing the animals' PIC, device numbers and EU status.

Instructions

When you are ready to upload the file to the database:

An **EU enquiry** can only be submitted using the upload a file method.

For more about this method, see **File format examples** at the back of this guide.

1. Log in to the database using your **saleyard** account.
2. Select **Cattle** as your livestock type.
3. Select **EU enquiry** and click **Go**
4. Click **Browse** to find the file saved on your computer.
5. Choose the file you wish to upload.
6. Click **Open** to display the file name.
7. Click **Continue** to proceed.
8. Click **Send** to submit the file to the database or click **Browse** again to choose a different file.
9. On the Receipt screen, click **View my transaction history** to check the upload status of the file.

Which livestock do you want to work with?

I want to work with **Cattle**

What do you want to do today?

I want to (Please select)

- (Please select)
- Account management
- Change my types of livestock
- View/edit my account details
- Notify the database of:
- Device status
- RFID enquiry
- EU enquiry**
- Livestock moved into saleyard
- Livestock moved out of saleyard
- Replaced tags
- Transfer correction

Go

Choose your file **Step 1 2 3**

Which file would you like?

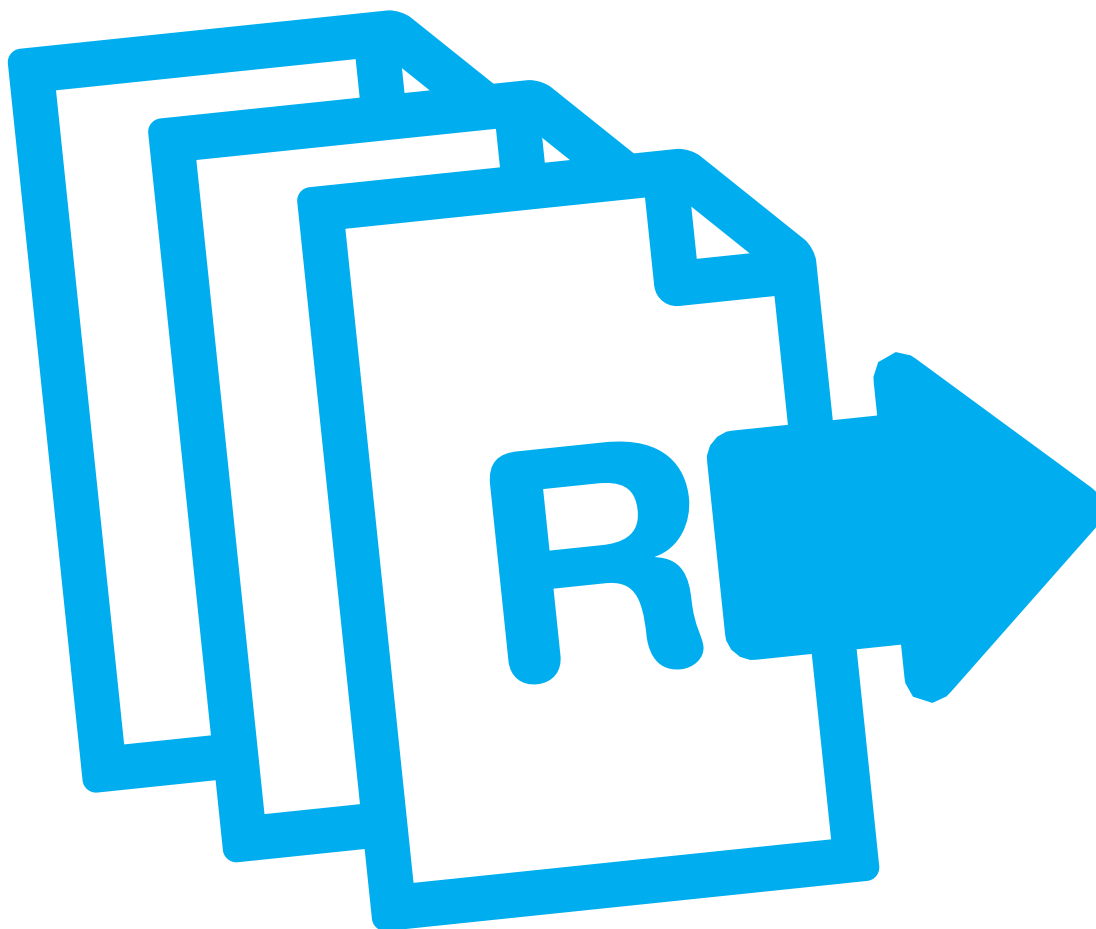
Click 'Browse' to find the file you have already created. Select the file and click 'Continue'.

C:\NLIS\EU enquiry 200212.csv **Browse...**

Help

View files I've already uploaded

Back **Continue**



Reports

Agents and saleyards must record information on the database to comply with state regulations relating to biosecurity and traceability.

To retrieve information from the database, you can run various reports. For example, the **Complete beast enquiry** report allows you to find RFID and NLISID numbers to submit transactions.

You can also filter your report results and export data to another file. This information can help you to manage your business more effectively.



To run reports not listed on your homepage, click **View/generate all reports** to see a list of all reports available for your account type.

The options for saleyards are slightly different from those for agents (pictured right), but the process of running a report is the same.

Which livestock do you want to work with?

I want to work with

What do you want to do today?

I want to

Reports:

- Beast enquiries
- ERP PIC status
- EU PIC status
- Search the PIC register
- View large report results
- View my current holdings
- View my transaction history

View/generate all reports

Which report would you like to view or generate?

Report name:

Output type:

Current holdings

- View my current holdings (Agent)
- Service list
- Cattle moved off PIC report (Agent)
- Cattle moved onto PIC report (Agent)
- Complete beast enquiry
- Device status
- Lifetime traceable report
- ERP
- ERP PIC status
- ERP program and status codes
- EU device
- Beast enquiry (Agent and Exporter)
- EU PIC status
- Are cattle?
- Transaction history
- General
- Reports available for this account
- View database changes
- PIC queries
- Adoption and associated PICs
- Search the PIC register

If you aren't sure which report you want, select a report and click the **information icon** to see a description of that report.

When you want to check an animal's EU or LT status

Run the **Complete beast enquiry** report

When you want to check transactions were successful

Run the **View my transaction history** report

When you want to find information about other properties

Run the **Search the PIC register** report

When you want a list of devices for an agent PIC

Run the **View my current holdings** report

When you want a list of devices for a saleyard PIC

Run the **View devices on my property** report

When you want to check a property's ERP status



Run the **ERP PIC status** report

When you want to check a property's EU status

Run the **EU PIC status** report

This report allows you to check the EU, LT and any additional statuses that have been assigned to one or more animals. This information may be useful for preparation of pre-sale catalogues. The report is also helpful if you know the NLISID numbers of any devices, but need their corresponding RFID numbers, or vice versa.

Instructions

1. Select a **livestock type**.
2. Select **View/generate all reports** and click 
3. Select **Complete beast enquiry**.
4. Type or paste in a PIC and the NLISID or RFID numbers and click 

Which livestock do you want to work with?

I want to work with

What do you want to do today?

I want to

(Please select)

Reports

Beast enquiries

ERP PIC status

EU PIC status

Search the PIC register

View large report results

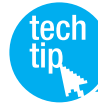
View my current holdings

View my transaction history

View/generate all reports

[illegible]

When the results are displayed, if you want to search for specific items, click **Filter by** follow steps 1-2 on the filter screen and then click **Apply**.



Regulatory authorities can assign a property status to properties that are associated with the Extended Residue Program (ERP). For example, the OC status indicates that a property has a chemical residue history.

To prepare for the arrival of livestock, you should check the ERP status of properties. If the results indicate 'Clear no test', you do not need to take precautions and the animals will not need to be tested at slaughter to detect any chemical residues.

There are two ways to check the ERP status of one or more properties:

- ➔ Submit an ERP enquiry (results arrive by email as a comma separated values (CSV) file attachment)
- ➔ Run an **ERP PIC status** report (results are displayed on screen).

Results will only be disclosed if you are authorised to view this information for the PIC you have entered.

To view an example of the result data, refer to the **ERP PIC status report**.

The information may be needed to prepare pre-sale catalogues or inform buyers.

Instructions

1. Select a **livestock type**.
2. Select **ERP PIC status** and click **Go**
3. Type or paste in one or more PICs and click **Go**

Which livestock do you want to work with?

I want to work with **Cattle**

What do you want to do today?

I want to (Please select)

(Please select)

Reports

Deast enquiries

ERP PIC status

EU PIC status

Search the PIC register

View large report results

View my current holdings

View my transaction history

Go

View/generate all reports

Print preview Help

Which report would you like to view or generate?

Report name **ERP PIC status**

Output type **On-screen**

Property Identification Code

PICTEST1

PICTEST2

PICTEST3

PICTEST4

PICTEST5

PICTEST6

Go

Displaying items 1 - 20 of 23.

	PIC	Program Code	Status code	Status code description	Valid
1	PICTEST1	AI	C	Clear no test	Yes
2	PICTEST1	EW	EW1	This PIC may have devices registered with a status of interest	Yes
3	PICTEST1	LPA	A	Accredited	Yes
4	PICTEST1	MFAS	A	Accredited	Yes
5	PICTEST2	AQ	AQ	AQ - Anthrax quarantine. Not for human consumption.	Yes
6	PICTEST2	EW	EW1	This PIC may have devices registered with a status of interest	Yes
7	PICTEST2	LPA	A	Accredited	Yes
8	PICTEST2	MFAS	A	Accredited	Yes
9	PICTEST2	AQ	AQ	AQ - Anthrax quarantine. Not for human consumption.	Yes
10	PICTEST2	END0	EW1	EW1 - TEST 1 LOT IN 10 FOR HOLD ALL	Yes
11	PICTEST3	EW	EW1	This PIC may have devices registered with a status of interest	Yes
12	PICTEST3	LPA	A	Accredited	Yes
13	PICTEST3	MFAS	A	Accredited	Yes
14	PICTEST3	AI	C	Clear no test	Yes
15	PICTEST4	EW	EW1	This PIC may have devices	Yes
16	PICTEST4	LPA	A	A	Yes
17	PICTEST4	MFAS	A	A	Yes
18	PICTEST5	AI	C	C	Yes
19	PICTEST5	EW	EW1	This PIC may have devices	Yes
20	PICTEST5	MFAS	A	A	Yes

Page 1 of 2

Next page

Column display

Items per page: 20

Filter by

Export

Step 1. Select the field to filter by

Status code

Step 2. Enter the text that you want to find, then click 'Apply'

EW1

Apply

Close



Properties have an EU (European Union) status of Y (Yes), or N (No) on the database. This report allows you to check the EU status for one or more properties. A status of 'Y' indicates that the property is accredited by EUCAS to supply cattle to the EU market.

Instructions

1. Select a **livestock type**.
2. Select **EU PIC status** and click **Go**
3. Type or paste in one or more PICs and click **Go**

Which livestock do you want to work with?

I want to work with: **Cattle**

What do you want to do today?

I want to: (Please select)

(Please select)

Reports

- Deast enquiries
- ERP PIC status
- EU PIC status**
- Search the PIC register
- View large report results
- View my current holdings
- View my transaction history
- View/generate all reports

Go

View/generate all reports

Which report would you like to view or generate?

Report name: **EU PIC status**

Report type: **Deast enquiries**

Report status: **Success**

Report description: **The report is a summary of the current holdings of the property. It shows the current holdings of the property and the current status of the property. It also shows the current status of the property and the current status of the property.**



Go

Report name	Report type	Report status
EU PIC status	Deast enquiries	Success
EU PIC status	Deast enquiries	Success
EU PIC status	Deast enquiries	Success
EU PIC status	Deast enquiries	Success
EU PIC status	Deast enquiries	Success
EU PIC status	Deast enquiries	Success
EU PIC status	Deast enquiries	Success
EU PIC status	Deast enquiries	Success
EU PIC status	Deast enquiries	Success
EU PIC status	Deast enquiries	Success

Go



The information in this report may help agents to identify animals to be moved off their PIC within the required timeframe.

1. Select a **livestock type**.
2. Select **View my current holdings** and click 
3. Select a PIC and click 

Which livestock do you want to work with?

I want to work with

What do you want to do today?

I want to

(Please select)

Reports

- Deast enquiries
- ERP PIC status
- EU PIC status
- Search the PIC register
- View large report results
- View my current holdings
- View my transaction history

Go

View/generate all reports

Which report would you like to view or generate?

Report name:

Cancel

Generate

Report identifier type:

Go

Report Details

Report name: All my system history (Agent)

Report identifier type: AgentID

Report identifier type: AgentID

Report identifier value: 14200127

Report name: All my system history (Agent)

Report identifier type: AgentID

Report identifier value: 14200127

Report name: All my system history (Agent)

Report identifier type: AgentID

Report identifier value: 14200127

Report name: All my system history (Agent)

Report identifier type: AgentID

Report identifier value: 14200127

Report name: All my system history (Agent)



Report identifier type: AgentID

Report identifier value: 14200127

This report allows saleyards to obtain the device numbers for animals on a property. You will need this information to submit transactions. You can choose from eight options for this report.

The information in this report may help saleyards to identify animals to be moved off their PIC within the required timeframe.

Instructions

1. Log in to the database using your **saleyard** account.
2. Select a **livestock type**.
3. Select **View devices on my property** and click 
4. Select a PIC.
5. Select a report type:
 - All devices currently on my PIC
 - Devices purchased
 - Livestock that have moved onto my property
 - Livestock that have moved off my property
 - All deceased livestock
 - Livestock that have died on property
 - Livestock slaughtered
 - Livestock that have irregular status
6. Select a date range and click 

Which livestock do you want to work with?

I want to work with **Cattle** ▼

What do you want to do today?

I want to (Please select) ▼

- (Please select)
- Reports
- Beast enquiries
- ERP PIC status
- ERP program and status codes
- EU PIC status
- Search the PIC register
- View devices on my property
- View large report results

▶ Go

[illegible]



State and Territory authorities maintain their own property registration databases. This information is uploaded to the NLIS database automatically to create a centralised national PIC register. Use this report to search for contact details for a specific PIC, or for the PIC associated with a trading name or location.

Disclosure of the PIC register details is governed by the NLIS Terms of Use, but if you are permitted to view certain PIC register details, the report results will list any properties matching the criteria that you enter.

Instructions

1. Select a **livestock type**.
2. Select **View/generate all reports** and click **Go**
3. Select **Search the PIC register**.
4. Enter your search criteria in one or more fields and click **Go**

Which livestock do you want to work with?

I want to work with

What do you want to do today?

I want to

Reports

- Deast enquiries
- ERP PIC status
- EU PIC status
- Search the PIC register**
- View large report results
- View my current holdings
- View my transaction history

View/generate all reports

Which report would you like to view or generate?

Report name

Output type

PIC

Surname ☐ (match any text)

Property name ☐ (match any text)

Business name ☐ (match any text)

State ☐ (match any text)

Town ☐ (match any text)

Post Code

Brand

Displaying items 1 - 20 of 100.

	PIC	First name	Last name	Business name	Property name	PIC status	Brand
1	SA110000	Greene	Sm			Active	
2	SA110000	Barne	Sm			Active	
3	SA110000	Shannon	Sm			Active	
4	SA110000	Greene	Sm			Active	
5	SA110000	Kevin	Sm			Active	
6	SA110000	Hayden	Sm			Active	
7	SA110000	Ian	Sm			Active	
8	SA110000	K	Sm			Active	
9	SA110000	Gaynor	Smith	J1 & G5 Smith		Active	
10	SA110000		Smith	R3 & P2 Smith		Active	
11	SA110000		Smith	R3 & K1 Smith		Active	
12	SA110000		Smith	R3 & N4 Smith		Active	
13	SA110000		Smith	Smith & Co		Active	
14	SA110000		Smith	Smith & Co		Active	
15	SA110000	Carl	Smith	Smith & Co		Active	
16	SA110000	Norman	Smith	Kelapa		Active	
17	SA110000	D	Smith			Active	
18	SA110000	C	Smith			Active	
19	SA110000	Alan	Smith	R3 & JE & AB & C4 Smith		Active	
20	SA110000		Smith			Active	

Page 1 of 5 | 1 2 3 4 5 |

Items per page: 20

If you know the **PIC**, enter it here, to narrow the search. If that PIC exists on the database, only one record will be displayed in the results.

If **any** PIC records match the information you enter, they will be displayed in the results.

To see more information for an item, click the **PIC** link.

Step 1. Select the field to filter by:

Step 2. Enter the text that you want to find, then click 'Apply':



View large report results

As some reports contain a lot of data, they may take a while to process.

If your report is too large to view on screen, a message will be displayed.

You will be notified by email when the report is ready to view or you can access any large report results via the homepage.

View/generate all reports

Which report would you like to view or generate?

Report name:

Output type:

PIC:

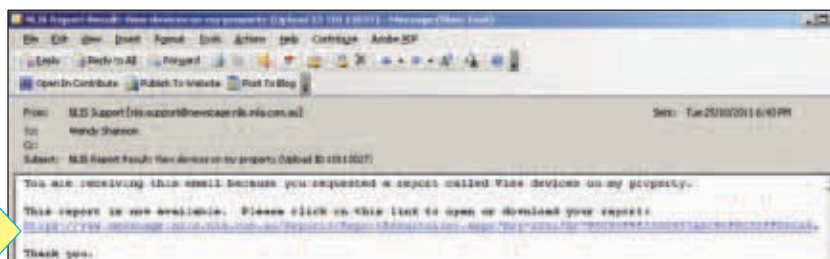
Report Type:

From Date:


To Date:

The report you have requested is too large to display on screen.
You will be notified by e-mail when the report results are available.
The e-mail will include a link that will enable you to view or download your results.
The upload ID for this report is 10113027

When the report is ready to view, click the link to open the report.



Access via homepage method

1. **Log in** to the database.
2. Select a **livestock type**.
3. Select **View large report results** and click 
4. Click the link under Report name for the report you require.
5. On the File download dialog click either:

Open to view the file

Save to store the file on your computer so that you can view it later

Cancel if you prefer not to download the file.

Which livestock do you want to work with?

I want to work with:

What do you want to do today?

I want to:

Reports

- Beast enquiries
- ERP PIC status
- ERP program and status codes
- FU PIC status
- Search the PIC register
- View devices on my property**
- View large report results**
- View my current holdings
- View my transaction history
- View/generate all reports

Go

View large report results

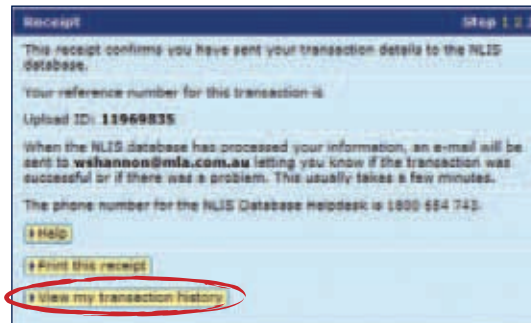
Click on the report name to open or save the report.

Upload ID	Report name	Status	Start time	End time
1011509	View devices on my property	Complete	10/11/2011 11:58:01 AM	10/11/2011 11:58:13 AM
10115083	View devices on my property	Complete	10/11/2011 11:55:45 AM	10/11/2011 11:55:58 AM



Back Refresh list

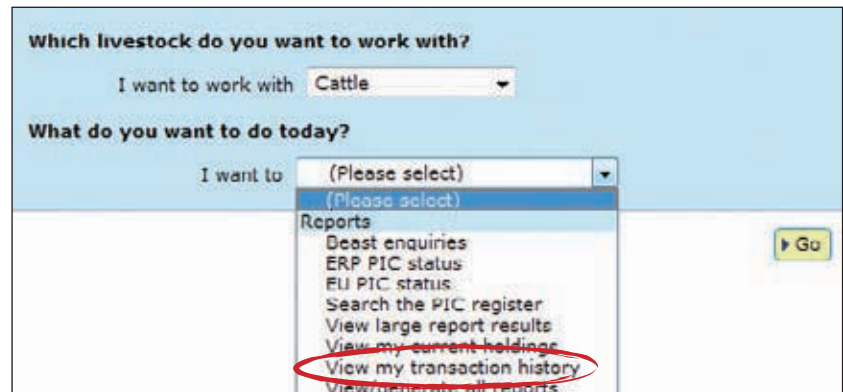
To check that your transactions were processed successfully, you should run this report after every database session. There are two ways to do this:

- ➔ Click the **View my transaction history** button on a transaction's Receipt screen (see right)
- ➔ Select this report from the homepage menu (see below)



Instructions

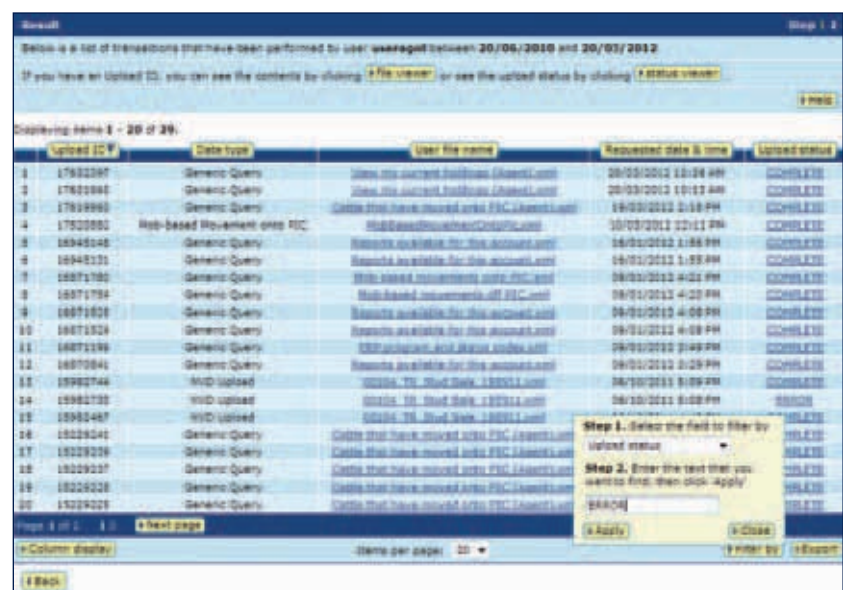
1. Select a **livestock type**.
2. Select **View my transaction history** and click 
3. Select a date range and click 



A **Complete** status means that your data has been processed successfully, a **Warning** status may not require any action from you but an **Error** status usually does. If you receive an **Error status** email, click the transaction's **Upload status** link for more information about the transaction.



If you would like more information about upload statuses, refer to the **Upload status categories** Tech Tip.





The **Upload a file** method is useful if you want to record details for many devices, animals or properties, check the status of many PICs or assign different statuses in the same file. Use Microsoft Excel or Notepad to create and save the files on your computer before uploading them to the database.

If you are working in Microsoft Windows, to open Microsoft Excel click **Start > Programs > Microsoft Office > Microsoft Office Excel**. To open Notepad, click **Start > Programs > Accessories > Notepad** or Wordpad (Wordpad performs the same functions as Notepad in this case).

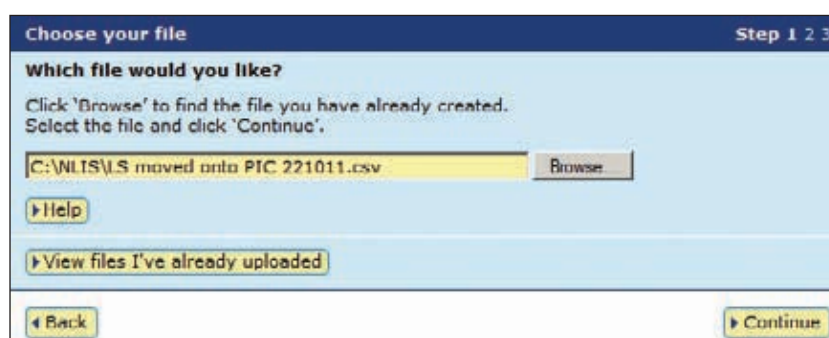
In the Excel file examples below, compulsory fields are shaded black but you don't need to shade fields or add field labels. Most of the file examples below show only two rows but there is no limit to the number of rows you can include in the files you upload to the database.




When creating a **Notepad file**, separate your fields with commas (no spaces).

Instructions

When you are ready to upload the file to the database:

1. Click **Browse** to find the file that you saved on your computer and click **Continue** to proceed.
2. Click **Send** to submit the information.
3. On the Receipt screen, click **View my transaction history** to check the upload status of the file.



Transaction	Excel – save files in CSV (comma separated values) format. Notepad – save files in TXT (text) format					
Device status 	Excel: Use columns A-E (or A-F to add a comment). Enter each tag/animal in a separate row. In column C, enter NLS. In column E, enter OFF if you want to remove a status. In column F, you can type up to 255 characters but only the letters a-z or A-Z and numbers 0-9.					
						
ERP enquiry 	Excel: Use column A. Enter each PIC for which you want the ERP status in a separate row. The enquiry results are sent to you by email.					
	Notepad					

	A	B	C	D	E	F
1	999 000000038126	19/02/2012	NLS	D1	ON	Damaged device
2	NB487385XBH00213	19/02/2012	NLS	IA	OFF	Inactive status removed
	NLISID/RFID	Date	Program code	Status code	Action	Comment

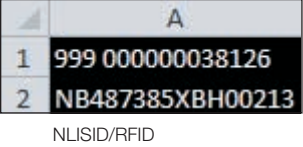
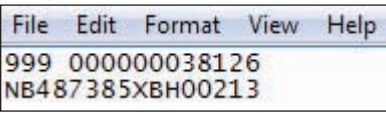
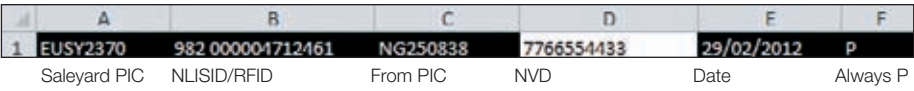
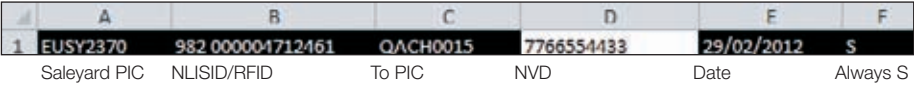
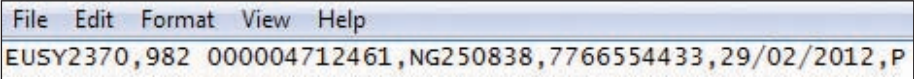
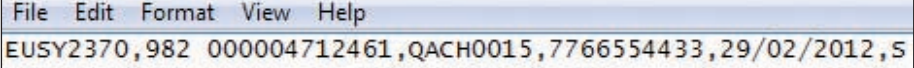
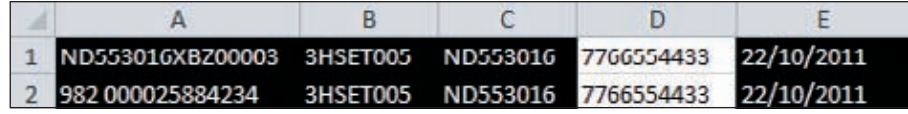
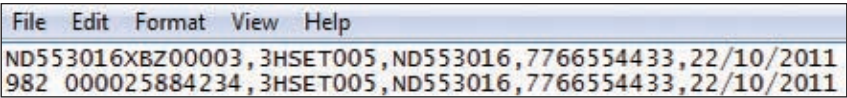
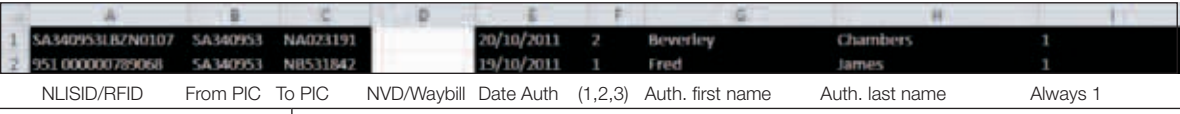
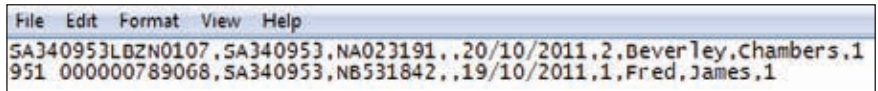
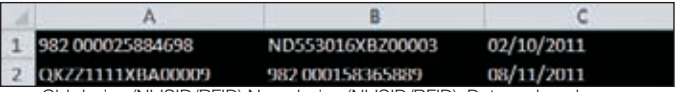
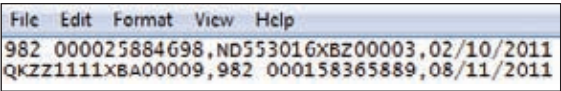
Notepad: Notepad fields are in the same order as in the Excel file.

```
File Edit Format View Help
999 000000038126,19/02/2012,NLS,D1,ON,Damaged device
NB487385XBH00213,19/02/2012,NLS,IA,OFF,Inactive status removed
```

	A
1	QB772222
2	ND553016
3	SA876543
	PIC

```
File Edit Format View Help
QB772222
ND553016
SA876543
```




Transaction	Excel – save files in CSV (comma separated values) format. Notepad – save files in TXT (text) format
EU enquiry (saleyards)	<p>Excel: Use column A to enter the tag numbers that you would like to enquire about. Use a separate row for each tag number.</p>  <p>NLISID/RFID</p> <p>Notepad</p> 
Livestock moved into/ out of saleyard (saleyard)	<p>Excel: Use columns A-F but if there is no NVD/Waybill, column D can be empty. Use a separate row for each animal.</p> <p>Livestock moved into saleyard</p>  <p>Saleyard PIC NLISID/RFID From PIC NVD Date Always P</p> <p>Livestock moved out of saleyard</p>  <p>Saleyard PIC NLISID/RFID To PIC NVD Date Always S</p> <p>Notepad: Notepad fields are in the same order as in the Excel file.</p> <p>Livestock moved into saleyard</p>  <p>Livestock moved out of saleyard</p> 
Livestock moved onto/off my property (agents)	<p>Excel: Use columns A-E but if there is no NVD/Waybill, column D can be empty. Use a separate row for each animal.</p>  <p>NLISID/RFID From PIC To PIC NVD/Waybill Date</p> <p>Notepad: Notepad fields are in the same order as in the Excel file.</p> 
Livestock moved NWA (agents)	<p>Excel: Use columns A-I but if there is no NVD/Waybill, column D can be empty. Use a separate row for each animal. In column F, enter 1 (Vendor authorisation), 2 (Buyer authorisation) or 3 (Vendor and Buyer/Other). In columns G-H, enter the first and last name of the person who authorised you to notify the database.</p>  <p>NLISID/RFID From PIC To PIC NVD/Waybill Date Auth (1,2,3) Auth. first name Auth. last name Always 1</p> <p>Notepad: There is no NVD/Waybill in this example. Notepad fields are in the same order as in the Excel file.</p> 
Replaced tags (saleyards)	<p>Excel: Use columns A-C to enter the old and new tag numbers and the replacement date. This links the old and new tags on the database to preserve any lifetime traceability (LT) status.</p>  <p>Old device (NLISID/RFID) New device (NLISID/RFID) Date replaced</p> <p>Notepad: Notepad fields are in the same order as in the Excel file.</p> 

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LLS Helpline: 1300 795 299
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(08) 8962 4458 (Tennant Creek)
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Western Australia

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Livestock Biosecurity
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National Livestock
Identification System Ltd

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NLIS Database Helpdesk

1800 654 743

support@nlis.com.au

NLIS operates a Database Helpdesk service from Monday-Friday, +am- ' pm (Sydney time). If you require assistance with the database, please note your **NLIS user ID** and **Upload ID** (if relevant) before contacting the Helpdesk.

LPA Program

1800 683 111

lpa@mla.com.au

The Livestock Production Assurance (LPA) Program is Australia's on-farm food safety certification body. LPA's food safety standards are associated with basic on-farm food safety guidelines, which underpin the food safety declarations on LPA National Vendor Declarations (NVDs). LPA accreditation is linked to Property Identification Codes (PICs). To use LPA NVDs, producers must ensure their PICs are accredited in the LPA program.

European Union Cattle Accreditation Scheme (EUCAS)

1800 305 544

eucas@agriculture.gov.au

The European Union Cattle Accreditation Scheme (EUCAS) is a national animal production scheme that guarantees full traceability of all animals through the NLIS database. It allows Australia to meet the European Union (EU) market requirements for beef by segregating cattle that have never been treated with hormonal growth promotants (HGP) at any time.

NLIS operates in partnership with the Australian meat and livestock industries and state and federal governments

Collaborating partners of the database include:



Australian Government
Department of Agriculture,
Fisheries and Forestry

