



# Integrity Systems

red meat customer assurance



Livestock Production Assurance

## Record Keeping Booklet

The Livestock Production Assurance (LPA) program is the Australian livestock industry's on-farm food safety program. It meets the stringent requirements of our domestic and export markets, providing an assurance of the safety of red meat grown on Australian farms.

LPA accredited producers need to maintain records that demonstrate compliance with LPA requirements. This booklet contains templates which can be used to keep these records.

This Record Keeping Booklet and individual record templates are available for download on the Integrity Systems website (<https://www.integritysystems.com.au/recordkeeping/>).

NAME .....

DATE .....

PIC .....

PROPERTY/ADDRESS .....

.....

PHONE .....

EMAIL .....



# About the integrity system, LPA and record keeping

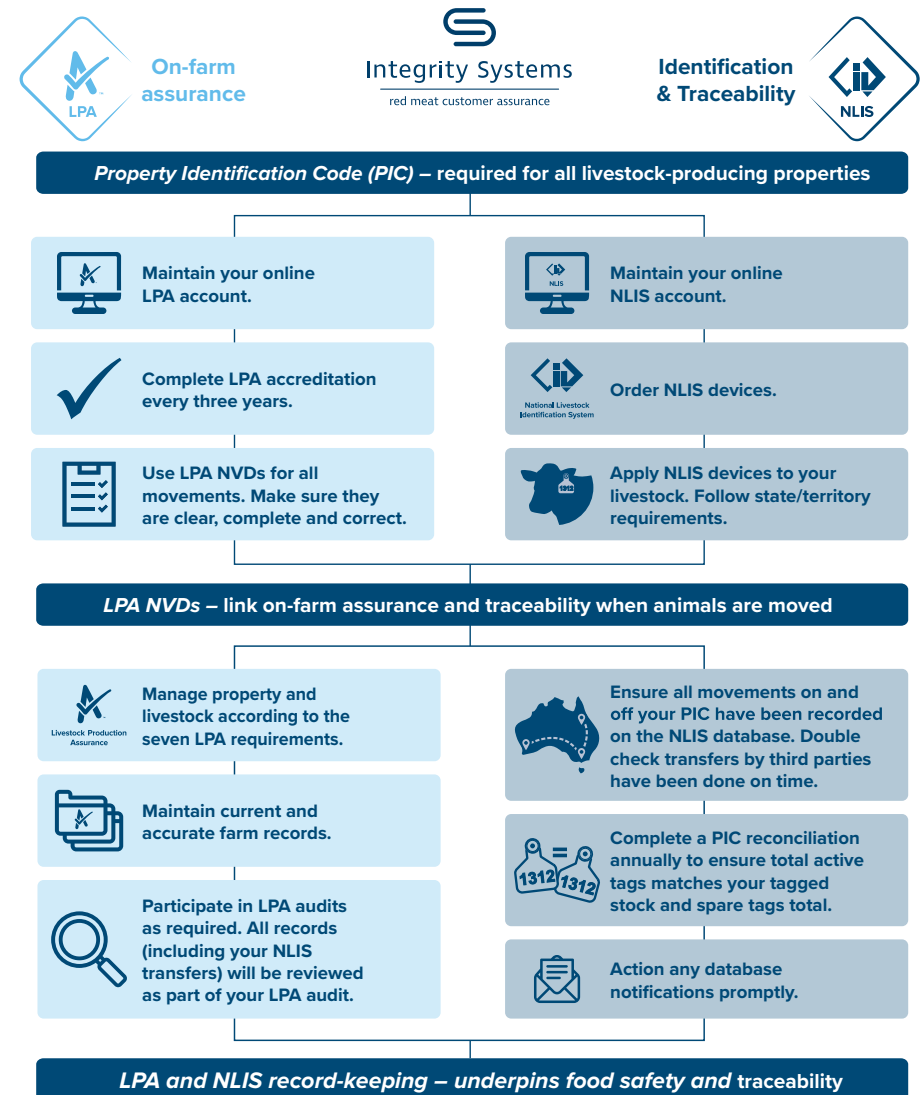


People who enjoy Australian red meat trust that it's safe to eat, ethically produced and high quality. The integrity system that underpins this trust supports the premium prices and positive international reputation of our red meat.

The Livestock Production Assurance (LPA) program is an independently audited, quality assurance program that is a foundational component of the Australian red meat integrity system. Working in conjunction with the National Livestock Identification System (NLIS), LPA provides evidence of livestock history and on-farm practices along the value chain.

LPA accreditation gives access to LPA National Vendor Declarations (NVDs), providing you with more marketing options for your livestock. When you tick the boxes on your NVD, you are guaranteeing your on-farm practices meet LPA requirements, and ultimately customer expectations. Your declaration must be backed up by accurate farm records.

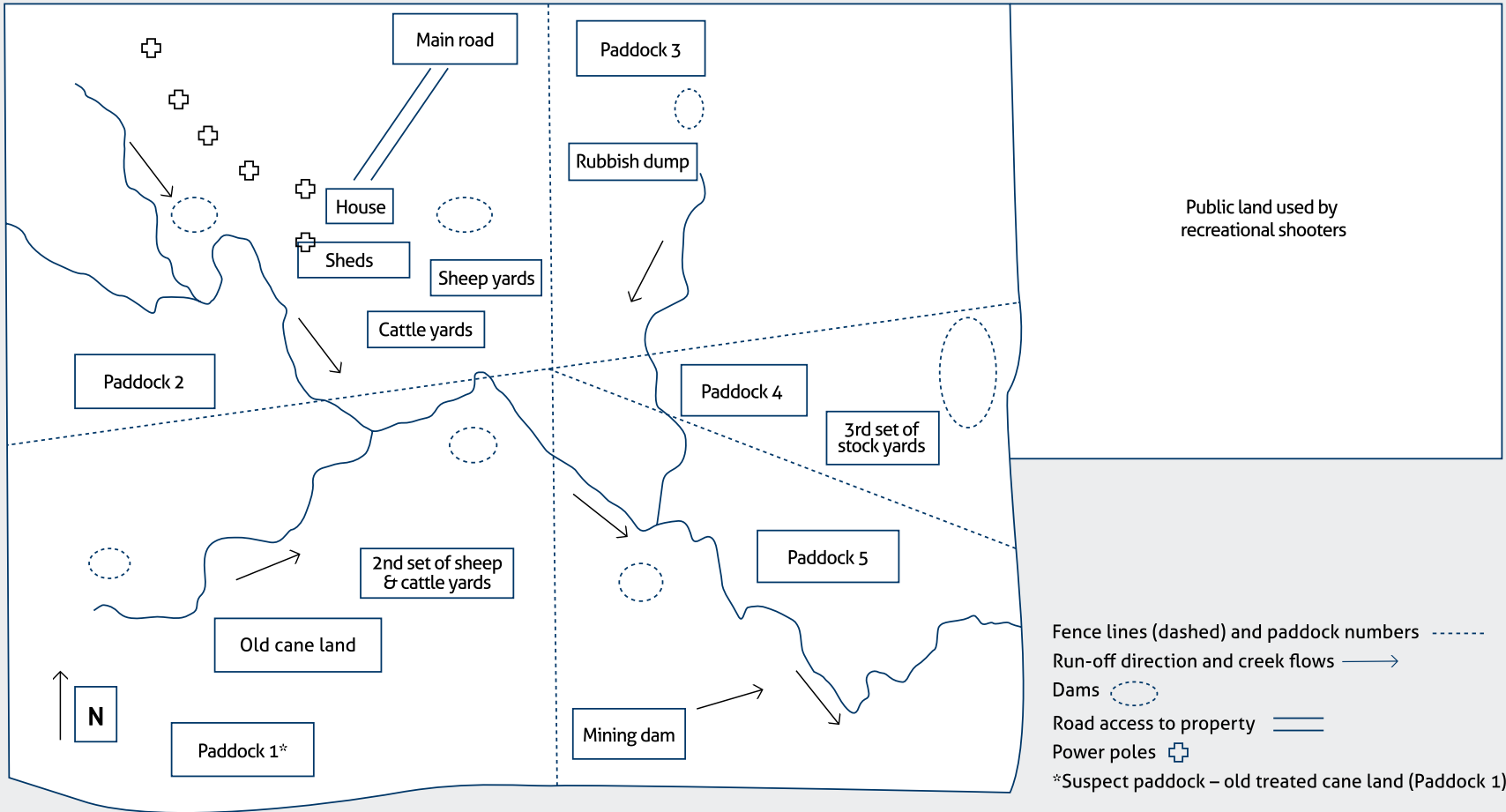
This record-keeping booklet will assist you in keeping the records and maintaining the standards required of the LPA program. It is not a substitute for record-keeping required by other assurance programs. It is not a requirement that it be filled out to be a part of LPA. It is simply a guide that can be used to assist you in fulfilling your responsibilities as an LPA-accredited producer.



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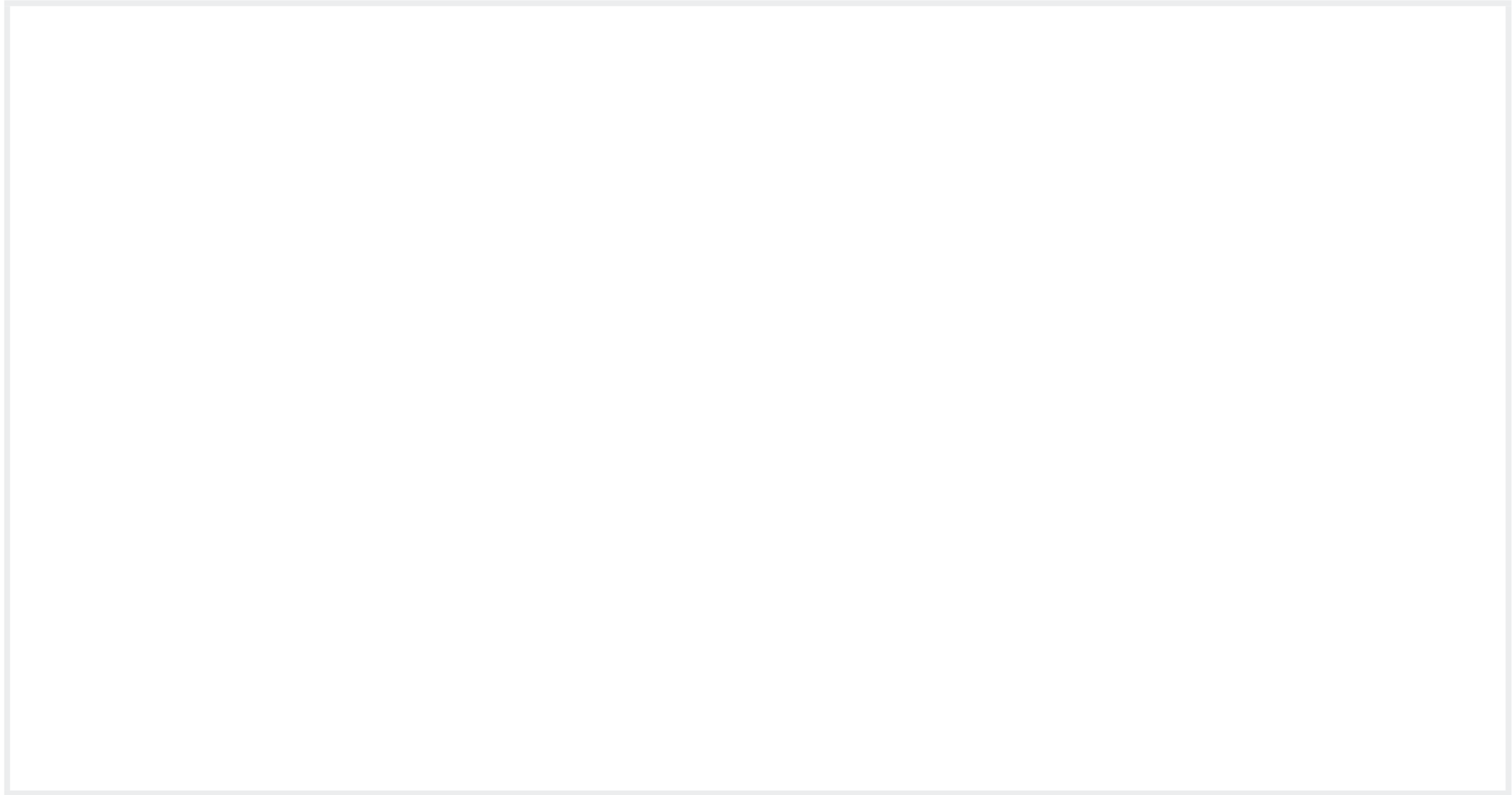
# SECTION 1 - Property risk assessment – example map



## SECTION 1A - Property risk assessment – map

Draw or print out a map of your property. Highlight the location of old batteries, farm rubbish tips, old painted timbers, commercial painted surfaces (e.g. 200L drums), machinery and any potential chemical storage or disposal area, or land which shares a boundary with public land (e.g. roadways, railways, State Forest, National Park etc).

*\*You can complete and save property risk assessments and biosecurity plans online in your LPA account.*

A large, empty rectangular box with a thin grey border, intended for the user to draw or print a map of their property and highlight specific risk areas.

## SECTION 1B - Property risk assessment documentation

The risk assessment involves mapping the property for potential risk sites and recording management of such sites, to ensure a livestock producer is doing all they can to prevent unacceptable levels of persistent chemicals and physical contaminants entering the meat they produce. The risk assessment should be reviewed periodically and updated according to changes in land use and management. Responses to the risk assessment questions and the map must be documented and filed, and both made available should the property be subject to an LPA audit. **\*You can complete and save property risk assessments and biosecurity plans online in your LPA account.**

Possible risk / risk site (refer to property map)	Reason or risk identified	Results received (soil or fat samples)	Description of how site is managed to eliminate the risk of livestock contamination	Date reviewed	Action required?
Rubbish dump	Old chemical drums, batteries, food scraps	Soil sample; Dieldren 0.20mg/kg BHC 0.40mg/kg	Rubbish dump fenced out 2005	31/07/2021	Review in 12 months
Stock yards	Plunge dip Timber yards treated for termite control	NA	Cattle and sheep yards – plunge dip no longer in use and section of yards not used. Aware of timber yards treated for termite control.	3/07/2021	No
Chemical storage shed and wash down area Sheds Machinery sheds Machinery	Sump oil and old batteries Timber treated for termite control Hydraulic oil on machinery Chemical storage and area used to clean our spray equipment	NA	Sheds – have area where old batteries and sump oil placed, fenced 2007 and also contains washed chemical drums ready for DrumMuster collection. Aware of machinery with oil leaks and endeavour not to leave machinery in paddocks where stock are.		
Power poles	Organochlorine ground treated poles	Soil sample: Dieldren 0.60mg/kg	Power poles to house and sheds are pre-1987. Organochlorine ground treated poles. Old pole removed from paddock.		
Mining dam	Possible heavy metals		Stock not allowed access to dam. Stock in paddock must be on clean feed for 60 days before they can go to slaughter.		
Paddock 1 Old cane paddock	Paddock 1 old treated cane paddock	Soil sample: DDT 0.15mg/kg	Sale cattle restricted access. Stock in paddock must be on clean feed for 60 days before slaughter.		
Public road / adjacent public land	Potential for physical contamination Rubbish from travellers including lead batteries	NA	Gates locked. Areas neighbouring public roads/lands checked for rubbish on a regular basis. Rubbish removal as required.		
Potential physical contamination	Potential for physical contamination	NA	Potential for physical contamination minimised by collection of all loose fencing wire / clear policy regarding the use of firearms on the property.		

SECTION 1B – Property risk assessment documentation

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# SECTION 2 - Livestock treatment record



Every LPA-accredited producer must take steps to ensure that animal treatments are administered in a safe and responsible manner that minimises the risk of chemical residues and physical hazards. **\*Veterinary chemical product details should be recorded within 48 hours of use.**

Treatment date	Livestock description & location	Tag no. or mob/herd no.	Number of livestock	Product trade name	Batch number	Product expiration date	Dose rate/dipping or jetting rate (mL/L) & approx. live weight	Treated by (name and contact number of owner/ employee/ contractor)	
12/07/2021	Back gully cows, Back gully paddock	X1234ABXC	50	Dectomax pour on	1223456T	11/04/2022	1mL/10kg	John Smith	0400 000 000
Withholding period (days)	Export Slaughter Interval (days)	Date safe for slaughter	Adverse reactions		Broken needle still in animal?	Equipment used for livestock treatment is cleaned / calibrated?		Equipment cleaned / calibrated by (name and contact number of owner/ employee/ contractor)	
42 days	42 days	24/08/2021	Nil noted		No	Yes 12/07/2021		John Smith	0400 000 000

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# SECTION 3A – Grain and fodder (hay and silage) treatment record



LPA producers should update records every time chemicals are applied to grain and fodder to be fed to livestock.

Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
5/07/2021	Grain silo 1	Sorghum	50 tonne	1L/tonne	Ute pack with wand	Contractor, Grain Treatments Pty Ltd	0400 123 456
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		
Dichlorvos	530ml/100L of water	1089766R	7-28 days	3/08/2021	Safety gloves and eye-wear provided. Westerly, 15km/hour		
ICR Grain Protectant	1L/50L of water	12358984R	24 hours	7/07/2021	Safety gloves and eye-wear provided. Westerly, 15km/hour		

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Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		

Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		

Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		



SECTION 3A – Grain and fodder (hay and silage) treatment record

Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		

Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		

Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		

SECTION 3A – Grain and fodder (hay and silage) treatment record

Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		

Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		

Date of application	Silo/storage ID & location	Product treated	Amount treated	Treatment application rate	Method	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to feed	Notes		



# SECTION 3B – Crop, pasture and paddock treatment record



LPA producers must take steps to ensure agricultural chemicals are applied and treated correctly, and that their animals are not exposed to chemical residues.

*\*Includes boom spraying in a whole of paddock situation, as well as spot spraying.*

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
5/07/2021	River paddock, lot 1	Canola	400 ha	100l/ha	Boom spray	Westerly, 15km/h
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by (name and contact number of owner/employee/ contractor)	
Atrazine 500 SC	3L/Ha	1234565W	15 weeks	19/10/2021	Contractor, Grain Treatments Pty Ltd 0400 123 456	
Wetting agent BS 1000	1L/Ha	12358984R	1 week	13/07/2021		
Notes						
Safety gloves and eye-wear provided.						

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by (name and contact number of owner/employee/ contractor)	
Notes						

SECTION 3B – Crop, pasture and paddock treatment record

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Notes						

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Notes						

SECTION 3B – Crop, pasture and paddock treatment record

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Notes						

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Notes						

SECTION 3B – Crop, pasture and paddock treatment record

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by (name and contact number of owner/employee/ contractor)	
Notes						

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by (name and contact number of owner/employee/ contractor)	
Notes						

SECTION 3B – Crop, pasture and paddock treatment record

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by (name and contact number of owner/employee/ contractor)	
Notes						

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by (name and contact number of owner/employee/ contractor)	
Notes						

SECTION 3B – Crop, pasture and paddock treatment record

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by (name and contact number of owner/employee/ contractor)	
Notes						

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by (name and contact number of owner/employee/ contractor)	
Notes						



SECTION 3B – Crop, pasture and paddock treatment record

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Notes						

Date of application	Paddock ID & location	Crop treated	Area treated	Treatment application rate (L/ha)	Treatment method	Wind direction & speed (km/hr)
Product name	Chemical rate	Batch number	WHP/EAFI/EGI	Date safe to harvest/graze	Treated by <i>(name and contact number of owner/employee/ contractor)</i>	
Notes						

# SECTION 3C – Livestock feeding record



Every LPA-accredited producer must take steps to minimise exposure of livestock to foods containing unacceptable chemical contamination and guarantee cattle, sheep and goats are not fed stockfeed derived from animal products in accordance with the Australian Ruminant Feed Ban.

Feedstuff description	Storage location	Mob(s) fed	Feeding period		Person responsible for activity
			Start	Finish	
<i>Lucerne hay</i>	<i>Hay shed 1</i>	<i>2016 weaners</i>	<i>5/07/2021</i>	<i>7/07/2021</i>	<i>T Boss</i>
<i>Molasses</i>	<i>Tank 1</i>	<i>2016 weaners</i>	<i>8/07/2021</i>	<i>13/07/2021</i>	<i>T Boss</i>

EXAMPLE RECORDS

SECTION 3C – Livestock feeding record

Feedstuff description	Storage location	Mob(s) fed	Feeding period		Person responsible for activity
			Start	Finish	

SECTION 3C – Livestock feeding record

Feedstuff description	Storage location	Mob(s) fed	Feeding period		Person responsible for activity
			Start	Finish	

SECTION 3C – Livestock feeding record

Feedstuff description	Storage location	Mob(s) fed	Feeding period		Person responsible for activity
			Start	Finish	

SECTION 3C – Livestock feeding record

Feedstuff description	Storage location	Mob(s) fed	Feeding period		Person responsible for activity
			Start	Finish	

SECTION 3C – Livestock feeding record

Feedstuff description	Storage location	Mob(s) fed	Feeding period		Person responsible for activity
			Start	Finish	

# SECTION 3D – Introduced stock feed



Every LPA-accredited producer must take steps to minimise exposure of livestock to foods containing unacceptable chemical contamination and guarantee cattle, sheep and goats are not fed stockfeed derived from animal products in accordance with the Australian Ruminant Feed Ban. Producers must ensure all feed fed to stock is fit for purpose. Extra focus is required when feeding livestock any by-product stockfeeds.

Date received	Feedstuff	Amount	Origin of feedstuff	CVD* or equivalent reference no.	Residue Analysis Certificate available / product tested	Storage location	Signed
3/07/2021	Lucerne hay (round)	75 bales / 25 tonnes	Dubbo, NSW	3421	No	Shed 1	T Boss
8/07/2021	Molasses	2000 litres	CSR Bundaberg, Qld	456621	No	Tank 1	T Boss

\*CVD = Commodity Vendor Declaration



SECTION 3D – Introduced stock feed

Date received	Feedstuff	Amount	Origin of feedstuff	CVD* or equivalent reference no.	Residue Analysis Certificate available / product tested	Storage location	Signed

\*CVD = Commodity Vendor Declaration

SECTION 3D – Introduced stock feed

Date received	Feedstuff	Amount	Origin of feedstuff	CVD* or equivalent reference no.	Residue Analysis Certificate available / product tested	Storage location	Signed

\*CVD = Commodity Vendor Declaration



SECTION 3D – Introduced stock feed

Date received	Feedstuff	Amount	Origin of feedstuff	CVD* or equivalent reference no.	Residue Analysis Certificate available / product tested	Storage location	Signed

\*CVD = Commodity Vendor Declaration



SECTION 3D – Introduced stock feed

Date received	Feedstuff	Amount	Origin of feedstuff	CVD* or equivalent reference no.	Residue Analysis Certificate available / product tested	Storage location	Signed

\*CVD = Commodity Vendor Declaration

SECTION 3D – Introduced stock feed

Date received	Feedstuff	Amount	Origin of feedstuff	CVD* or equivalent reference no.	Residue Analysis Certificate available / product tested	Storage location	Signed

\*CVD = Commodity Vendor Declaration



# SECTION 4 – Preparation of livestock for dispatch



Every LPA-accredited producer must take steps to ensure livestock are fit for transport and minimise the risk of stress and contamination of livestock during assembly and transport. All livestock must be NLIS identified in accordance with relevant statutory requirements at all times.

No. of livestock	Description <i>(breed, sex and age)</i>	Yarding	Dispatch	Fit to load?	Do all livestock have NLIS devices applied?	Any known risks / comments
		Date/time	Date/time			
6	<i>Friesian bobby calves. Mixed sex. Minimum 5 days old.</i>	28/07/2021 / 4.30pm	2/08/2021 / 10am	Yes	Yes	<i>Pen 5, met the animal welfare conditions as per bobby calf NVD explanatory notes.</i>
12	<i>HFRD x FRS cows, 8-9 years old</i>	16/11/2021 / 8am	16/11/2021 / 2.30pm	Yes	Yes	<i>Hill paddock. Access to water only in yards.</i>

EXAMPLE RECORDS

SECTION 4 – Preparation of livestock for dispatch

No. of livestock	Description <i>(breed, sex and age)</i>	Yarding	Dispatch	Fit to load?	Do all livestock have NLIS devices applied?	Any known risks / comments
		Date/time	Date/time			

### SECTION 4 – Preparation of livestock for dispatch

No. of livestock	Description (breed, sex and age)	Yarding	Dispatch	Fit to load?	Do all livestock have NLIS devices applied?	Any known risks / comments
		Date/time	Date/time			



SECTION 4 – Preparation of livestock for dispatch

No. of livestock	Description <i>(breed, sex and age)</i>	Yarding	Dispatch	Fit to load?	Do all livestock have NLIS devices applied?	Any known risks / comments
		Date/time	Date/time			

SECTION 4 – Preparation of livestock for dispatch

No. of livestock	Description <i>(breed, sex and age)</i>	Yarding	Dispatch	Fit to load?	Do all livestock have NLIS devices applied?	Any known risks / comments
		Date/time	Date/time			

**SECTION 4 – Preparation of livestock for dispatch**

No. of livestock	Description <i>(breed, sex and age)</i>	Yarding	Dispatch	Fit to load?	Do all livestock have NLIS devices applied?	Any known risks / comments
		Date/time	Date/time			



# SECTION 5A – Livestock purchases and movements record (bringing livestock onto the property)



Every LPA producer must keep sufficient records to enable the traceability of stock purchased and introduced onto the property. It is your responsibility as the receiver of livestock to ensure the NLIS database is updated to reflect all movements onto your PIC. Where livestock are purchased through a saleyard this activity will have been undertaken by the livestock agent/saleyard operator. ***\*You could file a copy of each of your LPA NVDs or Post Sale Summaries rather than complete this form and record the NLIS upload ID directly on the NVD form. Please visit the ISC website for information on NLIS upload IDs.***

Date	NVD Serial No.	NLIS upload ID	No. of stock	Destination paddock	Breed	Sex	Vendor name	Vendor address	Vendor PIC	Notes
2/08/2021	12345	12345678	120	Creek paddock 1	Angus	Heifers	John Smith	Cattle Creek, Texas, Qld	QCHT0987	Purchased ex-saleyard



SECTION 5A – Livestock purchases and movements record (bringing livestock onto the property)

Date	NVD Serial No.	NLIS upload ID	No. of stock	Destination paddock	Breed	Sex	Vendor name	Vendor address	Vendor PIC	Notes

**SECTION 5A – Livestock purchases and movements record (bringing livestock onto the property)**

Date	NVD Serial No.	NLIS upload ID	No. of stock	Destination paddock	Breed	Sex	Vendor name	Vendor address	Vendor PIC	Notes

SECTION 5A – Livestock purchases and movements record (bringing livestock onto the property)

Date	NVD Serial No.	NLIS upload ID	No. of stock	Destination paddock	Breed	Sex	Vendor name	Vendor address	Vendor PIC	Notes

**SECTION 5A – Livestock purchases and movements record (bringing livestock onto the property)**

Date	NVD Serial No.	NLIS upload ID	No. of stock	Destination paddock	Breed	Sex	Vendor name	Vendor address	Vendor PIC	Notes





# SECTION 5B – Livestock sales and movements record

## (moving livestock off the property)

Every LPA producer must keep sufficient records to enable the traceability of stock sold or moved off the property. All livestock must be NLIS-identified in accordance with relevant statutory requirements at all times. *\*You could file a copy of each of your LPA NVDs or Post Sale Summaries rather than complete this form and record the NLIS upload ID directly on the NVD form. Please visit the ISC website for information on NLIS upload IDs.*

Date	NVD Serial No.	NLIS upload ID	No. of stock	Paddock of origin	Breed	Sex	Destination
2/08/2021	12345	12345676	120	Creek paddock 1	Angus	Cows	Hamilton saleyards
16/11/2021	45678931	45653457	15	Hill Paddock 2	Angus	Heifers	PIC 3584651

**SECTION 5B – Livestock sales and movements record (moving livestock off the property)**

Date	NVD Serial No.	NLIS upload ID	No. of stock	Paddock of origin	Breed	Sex	Destination

**SECTION 5B – Livestock sales and movements record (moving livestock off the property)**

Date	NVD Serial No.	NLIS upload ID	No. of stock	Paddock of origin	Breed	Sex	Destination

**SECTION 5B – Livestock sales and movements record (moving livestock off the property)**

Date	NVD Serial No.	NLIS upload ID	No. of stock	Paddock of origin	Breed	Sex	Destination

SECTION 5B – Livestock sales and movements record (moving livestock off the property)

Date	NVD Serial No.	NLIS upload ID	No. of stock	Paddock of origin	Breed	Sex	Destination

**SECTION 5B – Livestock sales and movements record (moving livestock off the property)**

Date	NVD Serial No.	NLIS upload ID	No. of stock	Paddock of origin	Breed	Sex	Destination

# SECTION 6 – Chemical inventory



Keeping a record of all agricultural chemicals and veterinary drugs brought onto your farm will assist in satisfying the seven key elements of the LPA program. Veterinary chemicals include all vaccines and husbandry chemicals. Agricultural chemicals include all paddock, crop, storage chemicals.

**This inventory is for:**  
*(tick relevant box)*

Veterinary chemicals only

Agricultural chemicals only

Combined inventory

Date received	Product name	Quantity	Expiry date or date of manufacture (DOM)		Batch number	Updated by (name of person)
2/08/2021	Cydectin	20L	2/08/2021	Expiry date	3456	John Smith
16/11/2021	Round-up	100L	16/11/2021	DOM	00-C12956	Joe Black

**SECTION 6 – Chemical inventory**

**This inventory is for:**  
(tick relevant box)

Veterinary chemicals only

Agricultural chemicals only

Combined inventory

Date received	Product name	Quantity	Expiry date or date of manufacture (DOM)		Batch number	Updated by (name of person)



**SECTION 6 – Chemical inventory**

**This inventory is for:**  
(tick relevant box)

Veterinary chemicals only

Agricultural chemicals only

Combined inventory

Date received	Product name	Quantity	Expiry date or date of manufacture (DOM)		Batch number	Updated by (name of person)

**SECTION 6 – Chemical inventory**

**This inventory is for:**  
(tick relevant box)

Veterinary chemicals only

Agricultural chemicals only

Combined inventory

Date received	Product name	Quantity	Expiry date or date of manufacture (DOM)		Batch number	Updated by (name of person)

SECTION 6 – Chemical inventory

**This inventory is for:**  
(tick relevant box)

Veterinary chemicals only

Agricultural chemicals only

Combined inventory

Date received	Product name	Quantity	Expiry date or date of manufacture (DOM)		Batch number	Updated by (name of person)

**SECTION 6 – Chemical inventory**

**This inventory is for:**  
*(tick relevant box)*

Veterinary chemicals only

Agricultural chemicals only

Combined inventory

Date received	Product name	Quantity	Expiry date or date of manufacture (DOM)		Batch number	Updated by (name of person)



# SECTION 7A – LPA On-Farm Biosecurity Management Plan template



KEEP THIS PLAN WITH YOUR OTHER FARM RECORDS AND MAKE IT AVAILABLE IF REQUESTED BY AN AUDITOR OR VISITOR.

Completing this Farm Biosecurity Management Plan template will support producers to meet the biosecurity requirements of the Livestock Production Assurance (LPA) Program. If you have implemented a farm biosecurity plan for other purposes (e.g. J-BAS, SheepMAP) and it covers the elements listed within this template, you do not need to complete an additional farm biosecurity plan for LPA. ***\*You can complete and save property risk assessments and biosecurity plans online in your LPA account.***

You should complete the template to reflect your current farm biosecurity practices. Where sections are not relevant for your property, you can select 'Not applicable'. If the section is relevant but you do not currently have systems in place, select 'No' on the template. This will not affect your LPA accreditation but should be used to help you identify areas for improvement in order to reduce any potential biosecurity risks on your property. This template should be reviewed by the owner on an annual basis.

Please check with your state or territory for any additional requirements that may be applicable to your biosecurity plan.

<b>Property name</b>		<b>Owner</b>	
<b>Property address</b>		<b>Manager</b>	
<b>PIC</b>		<b>Veterinarian name</b>	
<b>Date</b>		<b>Veterinarian phone number</b>	
<b>Review date</b> <i>(12 months from date above)</i>		<b>Local Animal Health Office number</b> <i>(government)</i>	
<b>Completed by</b> <i>(signature)</i>	<b>Emergency Animal Disease hotline: 1800 675 888</b>		
<b>Map</b>	It is recommended to document any elements relating to biosecurity risks or management measures, for example, farm entry points, signage, clean down areas, carcass or household waste disposal areas, on a property map. <b><i>*You can complete and save property risk assessments and biosecurity plans online in your LPA account.</i></b>		
	A map example and template are available in the <a href="#">Property Risk Assessments</a> templates.		

SECTION 7A – LPA On-Farm Biosecurity Management Plan

STOCK INVENTORY	
Stock Type (i.e. cattle, sheep, goats)	Stock number (average for the year)

SECTION 7A – LPA On-Farm Biosecurity Management Plan

STOCK INVENTORY	
Stock Type (i.e. cattle, sheep, goats)	Stock number (average for the year)

SECTION 7A – LPA On-Farm Biosecurity Management Plan

1 INPUTS – LIVESTOCK AND FEED							
1.1	Livestock	Yes	No	N/A	Recommended measures	Actioned?	Comments
1.1.1	Are all stock that arrive on the property (including livestock travelling back to the property from shows, agistment or contract joining) checked for their health status?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Pre-purchase inspection for introduced stock conducted.	<input type="checkbox"/>	
					Hygiene and quarantine strategies in place to manage livestock returning to the property.	<input type="checkbox"/>	
1.1.2	Are all introduced livestock accompanied with information on animal treatments and is a health status provided via a National Vendor Declaration (NVD) and Animal Health Declaration (AHD)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NVDs received for all purchased livestock.	<input type="checkbox"/>	
					AHD obtained for further information on livestock health, where required.	<input type="checkbox"/>	
1.1.3	Do all introduced livestock (including livestock travelling back to the property from shows, agistment or contract joining) undergo a period of quarantine where practical?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Where practical, newly introduced livestock are segregated, observed and treated.	<input type="checkbox"/>	
1.1.4	Do all introduced livestock have sufficient time to empty out in the yards prior to their release?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Livestock given 24-48 hours holding for empty out (including any time off feed before arrival).	<input type="checkbox"/>	
1.1.5	Are all incoming livestock identified and recorded in accordance with NLIS requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Livestock are checked for identification on arrival.	<input type="checkbox"/>	
					When receiving livestock, confirm the NLIS transfer is completed within 48 hours.	<input type="checkbox"/>	
1.2	Feed	Yes	No	N/A	Recommended measures	Actioned?	Comments
1.2.1	Is stock feed inspected on delivery to ensure it is fit for purpose (e.g. free from pest damage and visual contaminants)? If damaged or contaminated, is there a plan in place for its return or disposal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Stock feed inspected on arrival and checked to ensure it matches what was ordered.	<input type="checkbox"/>	
					If stock feed is spoilt, feed is returned or a disposal plan is implemented.	<input type="checkbox"/>	
1.2.2	Is stock feed stored in a manner that prevents contamination by livestock, vermin, wildlife, feral and domestic animals and other feed types e.g. those containing Restricted Animal Material (RAM)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	RAM and non-RAM products are segregated to minimise accidental feeding.	<input type="checkbox"/>	
					Livestock feed is stored protected from vermin, wildlife and pests, where practical.	<input type="checkbox"/>	
2 PEOPLE, VEHICLES AND EQUIPMENT							
2.1	People, vehicles and equipment	Yes	No	N/A	Recommended measures	Actioned?	Comments
2.1.1	Are there strategies in place to minimise the risk of disease incursion onto the property by visitors or machinery? <i>(continued on next page)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Where reasonable and practical, the number of entry points is reduced.	<input type="checkbox"/>	
					Entry signage such as farm biosecurity signs, or directions to office/house for sign-in, provided.	<input type="checkbox"/>	
					A visitor log of people in regular contact with farm animals (contractors, shearers, vets, stock agents) is maintained.	<input type="checkbox"/>	
					Own vehicle used to transport contractors and visitors rather than their vehicle.	<input type="checkbox"/>	
					Farm contractors such as veterinarians, livestock agents and transport vehicles notified of permitted areas of access prior to entry.	<input type="checkbox"/>	



SECTION 7A – LPA On-Farm Biosecurity Management Plan

2 PEOPLE, VEHICLES AND EQUIPMENT <i>(continued)</i>							
2.1	People, vehicles and equipment	Yes	No	N/A	Recommended measures	Actioned?	Comments
2.1.1	Are there strategies in place to minimise the risk of disease incursion onto the property by visitors or machinery? <i>(from previous page)</i>				The lending of equipment is minimised, and if lent, equipment and vehicles cleaned down before use on farm.	<input type="checkbox"/>	
					Vehicles and equipment cleaned prior to moving from a high-risk area to a low-risk area.	<input type="checkbox"/>	
					'Come clean, go clean' practices encouraged from visitors including agents and stock contractors.	<input type="checkbox"/>	
					Clean down equipment or facilities provided for farm contractors and visitors to clean their boots and equipment.	<input type="checkbox"/>	
					Clean down areas marked on property map.	<input type="checkbox"/>	
					Register of companies/organisations who have authorised access to your property (such as utility companies and mining or gas companies) is maintained, detailing any negotiated arrangements around access.	<input type="checkbox"/>	
					Risk assessment for each entity completed, identifying the risks involved (such as the treatment of power poles or vegetation with chemicals) and the processes in place to manage the risks.	<input type="checkbox"/>	
					Utility workers informed to make contact before accessing the property where practicable.	<input type="checkbox"/>	
					Utility providers informed of any complications, including high biosecurity risks, to drive on designated tracks, abide by signage, avoid moving through certain areas of high risk and leave gates as they find them.	<input type="checkbox"/>	
					Workers returning to work from overseas trips or overseas workers have clean boots and are well.	<input type="checkbox"/>	
3 PRODUCTION PRACTICES							
3.1	Livestock monitoring	Yes	No	N/A	Recommended measures	Actioned?	Comments
3.1.1	Are livestock inspected regularly to ensure the early detection of sick animals?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Routine stock inspections conducted.	<input type="checkbox"/>	
					Frequency of livestock inspections increased during periods of higher risk (e.g. increased insect and wildlife activity or growing periods for weeds).	<input type="checkbox"/>	
					Aware of the signs and symptoms of infectious diseases.	<input type="checkbox"/>	

SECTION 7A – LPA On-Farm Biosecurity Management Plan

3 PRODUCTION PRACTICES <i>(continued)</i>							
3.2	Animal health management	Yes	No	N/A	Recommended measures	Actioned?	Comments
3.2.1	Have you implemented practices that help protect your livestock from diseases endemic to your region?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Best practice management practices for livestock health and welfare documented and updates reviewed as they arise.	<input type="checkbox"/>	
					Subscribed to local bulletins and in regular communication with local vet about disease risks.	<input type="checkbox"/>	
					In regular contact with neighbours to discuss any issues on their farms.	<input type="checkbox"/>	
3.2.2	Do you seek advice from a veterinarian or government officer in relation to any unusual sickness or death event?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Unusual signs of disease reported as soon as possible to vet or local animal health authority.	<input type="checkbox"/>	
					In the event of a disease outbreak, affected and suspected animals isolated and treated where necessary.	<input type="checkbox"/>	
3.2.3	Have you implemented any strategies for managing livestock diseases on-farm (e.g. Johne's disease)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Where applicable, relevant disease management strategies documented and reviewed on a regular basis.	<input type="checkbox"/>	
					Veterinary advice on disease risks sought where relevant.	<input type="checkbox"/>	
3.3	Carcase, manure, and waste management	Yes	No	N/A	Recommended measures	Actioned?	Comments
3.3.1	Are carcase disposal and household garbage areas contained and secure to prevent access by livestock, feral animals and wildlife?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dead animal pits and garbage tips fenced off to prevent livestock and feral animals accessing carcasses and food waste.	<input type="checkbox"/>	
					Where practical, carcasses disposed of immediately in a way that takes into account environmental and public considerations (e.g. burning, burial or composting).	<input type="checkbox"/>	
					Disposal sites marked on property map.	<input type="checkbox"/>	
3.3.2	Are you minimising the risk of salmonella or botulism when applying chicken litter?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	All litter is stored in fenced off areas.	<input type="checkbox"/>	
					A period of at least three weeks allowed between application of litter and grazing.	<input type="checkbox"/>	
3.4	Fences	Yes	No	N/A	Recommended measures	Actioned?	Comments
3.4.1	Are fences, especially boundary fences, regularly inspected and adequately maintained?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Existing fences regularly inspected and maintained.	<input type="checkbox"/>	
					Fencing replaced where required.	<input type="checkbox"/>	

SECTION 7A – LPA On-Farm Biosecurity Management Plan

4 PESTS AND WEEDS							
4.1	Pests and weeds	Yes	No	N/A	Recommended measures	Actioned?	Comments
4.1.1	Are there documented feral animal, wildlife and weed-control programs in operation and do they include monitoring and management activities?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Feral animal, wildlife and weed-control plans documented as required.	<input type="checkbox"/>	
					In regular contact with neighbours and regional feral animal, wildlife and weed control groups to maximise the effectiveness of control programs.	<input type="checkbox"/>	
5 OUTGOING PRODUCTS							
5.1	Outgoing products	Yes	No	N/A	Recommended measures	Actioned?	Comments
5.1.1	Are all livestock moved off the property accompanied with information on animal treatments, and is a health status provided via an NVD/eNVD and AHD?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	NVD/Waybills completed for all livestock movements off the property.	<input type="checkbox"/>	
					AHD completed to provide further information on livestock health where necessary.	<input type="checkbox"/>	
6 TRAIN – PLAN - RECORD							
6.1	Training	Yes	No	N/A	Recommended measures	Actioned?	Comments
6.1.1	Do all personnel responsible for management and husbandry understand their role in the implementation of biosecurity practices on-farm, and know how to identify sick and injured livestock?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Personnel training and instruction on animal health and welfare, including disease reporting, conducted.	<input type="checkbox"/>	
					Emergency contact lists displayed in noticeable places on farm and all staff know where they are.	<input type="checkbox"/>	
					Personnel have completed the LPA Learning modules.	<input type="checkbox"/>	
6.1.2	Do all personnel responsible for management and husbandry know where to find contact details for the local vet(s) and government animal health officer(s), and what to do in the event of a suspected emergency animal disease?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	EAD Watch Hotline (1800 675 888) is displayed in a common and visible location.	<input type="checkbox"/>	
6.2	Documentation and record keeping	Yes	No	N/A	Recommended measures	Actioned?	Comments
6.2.1	Do you record animal health activities and treatments to maintain herd/flock health history and provide accurate NVDs/eNVDs and AHDs when selling livestock?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Livestock treatments accurately recorded.	<input type="checkbox"/>	
6.2.2	Are all vulnerable personnel working on the property vaccinated for identified risk diseases such as Q Fever and tetanus and, where appropriate, have stock been vaccinated to prevent animal-to-human transmissible diseases such as leptospirosis?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Vaccination records from staff requested/on file.	<input type="checkbox"/>	
					Vaccination programs on property implemented if necessary and records maintained.	<input type="checkbox"/>	
6.2.3	Do you review your farm biosecurity management plan annually?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Biosecurity activities to be undertaken over the next 12 months identified and documented.	<input type="checkbox"/>	
					Regular property inspections for actual or potential biosecurity issues undertaken.	<input type="checkbox"/>	



# SECTION 7A – LPA On-Farm Biosecurity Management Plan – Queensland producers



QUEENSLAND PRODUCERS, please complete this section.

7	QUEENSLAND BIOSECURITY MANAGEMENT PLAN REQUIREMENTS
I DECLARE:	
This is a biosecurity management plan in accordance with Section 41B of the Queensland Biosecurity Regulation 2016.	<input type="checkbox"/>
The purpose of this plan is to state the measures to prevent, control or stop the spread of biosecurity matter into, at, or from the management areas as defined in the biosecurity management plan, pursuant to the Queensland Biosecurity Regulation 2016.	<input type="checkbox"/>
Signage is in place at the entry to all areas covered by this biosecurity management plan to instruct visitors to contact the person and sign in either in a visitor logbook or using the Farm Check-In app.	<input type="checkbox"/>
This plan is available to all visitors during business hours.	<input type="checkbox"/>

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*[producer name]*

\_\_\_\_\_

*[producer signature if printed]*



# SECTION 7B – LPA On-Farm Biosecurity Management Plan – Johne’s Disease specific practices for cattle



COMPLETING THIS SECTION IS *OPTIONAL*. \*You can complete and save property risk assessments and biosecurity plans online in your LPA account.

- This section is for producers running CATTLE who want to attain a Johne’s Beef Assurance Score (J-BAS)
- A veterinarian’s signature is only required if this section is completed AND only if a J-BAS 7 or 8 score is desirable
- A veterinarian’s signature is voluntary for J-BAS score 6 and below
- A veterinarian’s signature is NOT required for any other sections of the LPA on-farm biosecurity management plan template

8 JOHNE’S DISEASE SPECIFIC PRACTICES FOR CATTLE							
8	JOHNE’S DISEASE SPECIFIC PRACTICES	Yes	No	N/A	Recommended measures	Actioned?	Comments
8.1.1	Do you know the Johne’s Disease (JD) status and level of risk of the livestock being introduced?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Relevant questions asked on the JD checklist.	<input type="checkbox"/>	
					Cattle Health Declarations requested from sellers and retained for seven years.	<input type="checkbox"/>	
					JD status of introductions and risk management practices recorded.	<input type="checkbox"/>	
8.1.2	Are all suspect clinical cases investigated and notified to state department as required?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Veterinary investigation of suspect cases conducted.	<input type="checkbox"/>	
					Clinical cases reported as per state legislation.	<input type="checkbox"/>	
8.1.3	If there is JD on the property, is the potential exposure minimised to limit the spread of infection (or risk of infection) through the culling of infected livestock, grazing management and vaccination, as appropriate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	If JD on property, work with veterinarian to prioritise high-risk animals for culling including clinical cases, suspect clinical cases, test-positive animals, animals originated from high-risk sources, etc.	<input type="checkbox"/>	
					Young animals not grazed in high-risk areas e.g. adjacent to high-risk neighbours with infected livestock, land grazed by clinical or suspect cases.	<input type="checkbox"/>	
8.1.4	If there are other JD susceptible ruminants on the property (e.g. sheep, goats or alpaca), do you prevent them from co-grazing with cattle, and/or have practices (e.g. testing and vaccination) in place to minimise JD risk?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	JD status of other species on the property determined and, if suspected infected or of unknown JD status, co-grazing prevented if possible.	<input type="checkbox"/>	
					Sheep and goats vaccinated as appropriate.	<input type="checkbox"/>	
8.1.5	If JD infection is detected, are risks within the herd assessed and people who have previously received cattle as coming from a low-risk herd been notified to enable them to manage their revised risk?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Herd health monitored.	<input type="checkbox"/>	
					People who have received animals notified of higher risk than first thought/advised.	<input type="checkbox"/>	
8.1.6	Only for J-BAS 7 and 8 – Has there been veterinary oversight in the development of this biosecurity plan?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Veterinarian oversight into biosecurity plan and testing provided.	<input type="checkbox"/>	
					Vet has signed below.	<input type="checkbox"/>	
8.1.7	Only for J-BAS 7 and 8 – Has a triennial Check Test been completed with negative results (or Sample Test if progressing to a higher J-BAS level)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Triennial Check Test completed.	<input type="checkbox"/>	
					Laboratory results recorded and property managed based on outcomes.	<input type="checkbox"/>	

**Veterinary declaration:**

I, \_\_\_\_\_  
*[vet name]*

have discussed with the person filling out the optional Section 7B of this template the major biosecurity risks relating to Johne’s Disease, and plans to manage these risks, appropriate to the individual farm.

\_\_\_\_\_  
*[vet signature\* if printed]*

*\* Inclusion of the vet’s signature is required for J-BAS 7 and 8, but voluntary for 6 and below. By signing, the vet is stating that the discussion has occurred.*





















*Stand by what you sell*

