



HOW-TO: Respond to an LPA Corrective Action Request (CAR)

STEP 1: Log in to myMLA and access your LPA account

From 1 July 2021, myMLA is your new easy-access gateway to LPA. If you haven't already, set up a myMLA profile and link your LPA account.



find out more here



STEP 2: Respond to CAR

If you have an open CAR, you will be prompted to respond when you log in.

A Corrective Action Request was raised in an audit
Action is required to ensure your LPA accreditation remains active and you continue to access LPA NVD's. [Respond to CAR](#)

STEP 3: View CAR details

All open CARs will be identified for your action, click on 'view' to see CAR details.

Raised	Section	Type	Status	Completed	View
21/04/2021	2 Safe and Responsible Animal Treatments (2.3)	Major	Open *		
21/04/2021	3 Fodder Crop, Grain and Pasture Treatments and Stock Foods (3.3)	Major	Open *		
21/04/2021	3 Fodder Crop, Grain and Pasture Treatments and Stock Foods (3.4)	Major	Open *		
21/04/2021	5 Livestock Transactions and Movements (5.1)	Major	Open *		
21/04/2021	5 Livestock Transactions and Movements (5.4)	Major	Open *		
21/04/2021	6 Biosecurity (6.1)	Major	Open *		

STEP 4: Review actions

Review the description, recommended action and note the due date of your CAR.

Section: 6 **Biosecurity**
Item: 6.1
Major
Open

Each Property Identification Code (PIC) must have a Farm Biosecurity Plan that covers each of the following as a minimum: (a) Manage and record the introduction and movement of livestock in a way that minimises the risk of introducing or spreading infectious disease; (b) Where reasonable and practical, control people, equipment and vehicles entering the property to minimise the potential for property contamination and, if possible, keep a record of such movements onto the property; and (c) Prevent and control animal diseases on farm by regularly monitoring and managing livestock health.

Description: No Biosecurity plan has been prepared.

Recommended Action: A plan will be prepared. Written confirmation will be forwarded to confirm that this task has been completed.

Action Taken:

Raised: 21/04/2021

Due: 19/05/2021

Completed:

STEP 5: Upload records

Add clear and complete records as evidence of actions taken to address the CAR.

RECORDS

Biosecurity Plan [+ Add Record](#)



STEP 6: Add comments

Include any comments you would like to submit in conjunction with the review.

COMMENTS

Submit Comments

STEP 7: Address all CARs

Once the CAR has been actioned, click 'Return to Audit Summary' and repeat the process for all CARs. This must be completed within the required timeframe.

< Return To Audit Summary

View CAR history

All records or comments will be listed in the History section – both those you add and responses from ISC.

Once submitted records and comments cannot be edited - additional records/comments can be added.

HISTORY				
Date	User	Type	Comments	
5/05/2021	imartin@integritysystems.com.au	Comment	Producer completed CAR evidence for [Item no. 6.1] by providing a Biosecurity Plan in accordance with LPA Requirements, this has been accepted by ISC Operations	
27/04/2021	NH621426-82040	Record	Biosecurity Plan	
22/02/2021	NH621426-82040	Record	Property map	

Alternate CAR Closure options

If unable to access your LPA account, you can email your documentation to: lpa.audits@ausmeat.com.au For additional assistance call AUSMEAT on 07 3361 9222.

PLEASE NOTE: Failure to provide supporting documentation within the agreed timeframe may result in withdrawal of your LPA accreditation and access to NVDs.