How to Register for a Livestock Production Assurance (LPA) account

LPA is the Australian livestock industry's on-farm assurance program covering food safety, traceability, animal welfare and biosecurity. It provides evidence of your livestock's history and on-farm practices when livestock are bought or sold.

You will need to set up an LPA account and complete your Self-Assessment to gain LPA accreditation, which will allow access to National Vendor Declaration (NVD) books or the electronic National Vendor Declaration (eNVD), which are the legal movement documents needed when transporting livestock off your property.

Please follow the steps below to help you register and set-up your LPA account.

Who does this apply to?
- new landowners or livestock producers
- existing landowners or livestock producers who have purchased a new property.

Navigate to the LPA Registration page

1 If you do not already have one, create a myMLA account. For more information on how to create a myMLA account, visit **integritysystems.com.au/link-accounts-in-mymla**.

Login to your myMLA account.

2 Under **Linked services** on your myMLA dashboard, click on **link more services** then select **Livestock Production Assurance** to begin your LPA registration. You can also toggle on **Livestock Production Assurance** to make it available under the **Quick Access** section of your dashboard.
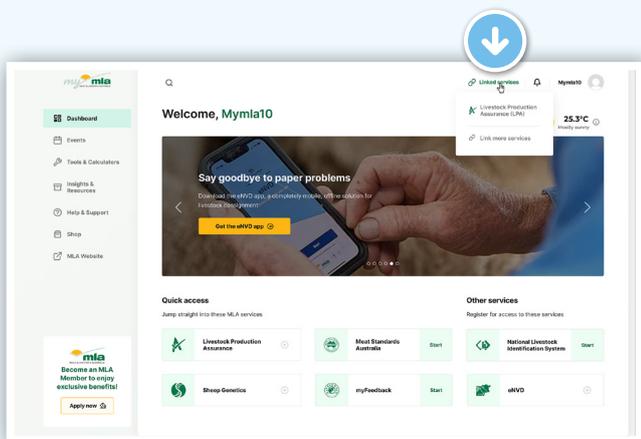
3 Select **Register for a new LPA account** to begin the registration process.
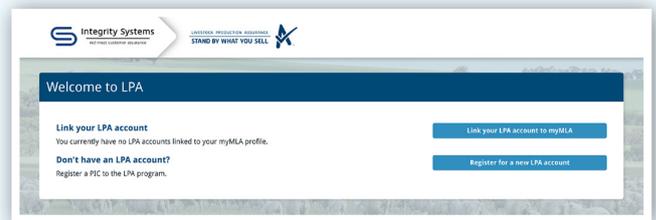
4 You will see a summary of the steps you need to take to become accredited with LPA. Read through these steps and click on the **Start LPA registration** button to start the process.
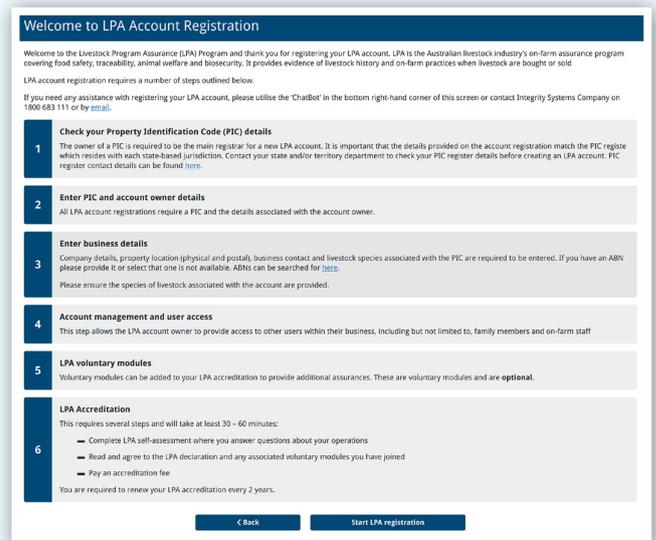
The LPA Registration Process

1 **Check your Property Identification Code (PIC) details**

Before entering your PIC, use our search tool to check if it is already LPA accredited. Access our search tool at **lpa.nlis.com.au/search**.

If your PIC is already accredited, you can contact ISC Customer Service to confirm the details and they can provide further guidance.

If you have recently purchased a property, or are unsure who the registered Property Identification Code owners are, you can confirm the property ownership details by:
- Contacting your state or territory department of primary industries to confirm the owner's details.
- Searching the PIC register on the National Livestock Identification System (NLIS) to confirm the PIC owner's details.

Please note, due to privacy legislation in Northern Territory, PIC owner details do not appear in the NLIS.

If you are agisting or leasing a property, you must have written authority from the property owner to register an LPA account for that PIC. Download and complete the LPA Third-Party Authorisation form **integritysystems.com.au/lpa-third-party-authorisation-form/.** If you need further assistance, contact ISC Customer Service.

2 **Enter your Property Identification Code**

Enter your Property Identification Code (PIC) and the owner's name as recorded with your state or territory for the PIC you are registering.

LPA Registration

Enter the Property Identification Code (PIC) you wish to register. If you do not have one or need more information then please contact your state Department of Agriculture

PIC

Enter the first and last name of the PIC owner as recorded on the PIC register. We use this information to assist in determining whether you are entitled to establish a LPA account on this PIC.

If you are not the PIC owner, complete the form found here and return to ISC.

Given Name   **Surname**

[Continue]

If we find that your myMLA account already has an existing LPA account for the PIC you are trying to register, you will receive the following message.

You can select **login** to skip the registration process.

Another LPA account detected on this PIC   ✕

One or more LPA accounts registered on this PIC are already linked to this myMLA account.
- **If the 'Login' button is shown,** select it to login to your existing LPA account.
- **If the 'Contact Helpdesk' is shown,** there is an issue with the LPA account and you will need to contact the ISC Call Centre for further assistance.

LPA Account	Trading Name	
PICTEST0-2301543	Happy Farm Ltd	Login

If you wish to register a new LPA account on this PIC, please call the ISC Call Centre for further assistance on 1800 683 111 between 8am - 7pm (AEST) Monday to Friday or 9am - 5pm (AEST) Saturdays and Sundays.

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If an LPA account already exists for the PIC you are trying to register and your myMLA account does not match any of the details we have on record you will receive this message.

PIC already registered   ✕

This PIC is already registered in the LPA database.

To continue the registration process, you can either call the ISC Call Centre on 1800 683 111 or complete the form below to register an additional LPA account against this PIC.

Download LPA third party authorisation form.

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If you are the PIC owner, contact ISC Customer Service on 1800 683 111 to close the existing account and register a new one.

If you are an agistee looking to get access to NVDs for this PIC, you will need to download the third-party authorisation form and request the PIC owner give you the authority to register for a third-party LPA account for their PIC.

3 **Enter business details**

Enter the company, contact and property address details for the new LPA account. These details should match the PIC details you registered with your state or territory department.

LPA Registration

VALID PIC
You have entered a valid PIC. Please complete the following form to register

ACCOUNT DETAILS
PIC
3ALBL103

COMPANY DETAILS   **LOCATION ADDRESS**
Trading Name: *   Location Address: *

Property Name: Location Town: *

ABN: Location State: *
- Please Select -

CONTACT DETAILS   Location Post Code: *
Given Name: *
John
Surname: *   **POSTAL ADDRESS**
Smith   Copy details from Location Address
Primary phone: *   Postal Address: *

Secondary phone: Postal Town: *

Fax: Postal State: *

Email: *   Postal Post Code: *
- Please Select -
Your Role: *
- Please Select -

SPECIES ON PIC *
☐ Cattle
☐ Sheep
☐ Goats
☐ Bobby Calf

[Continue]

- Enter your company's Australian Business Number (ABN). You can look up your ABN if required at **abr.business.gov.au**.

If you do not have an ABN, you can leave that section blank. Once you have completed the form, click **Continue**. The prompt below will then appear. Click the checkbox to confirm you do not have an ABN.

Confirm your ABN Details
☑ I confirm I do not have an ABN for my livestock operation

- Select your role - owner, manager, person responsible for livestock, or none of the above.
- Nominate the species of livestock you will have on your property. This will determine the questions you will be asked later in your Self-Assessment.
- Enter the location details of the property and the postal address, if that is different.
- The location address must match the address registered to the PIC. If your postal address is the same as your property address, select **Copy details from location address**.

Click **Continue** at the bottom of page once details are completed.

> If we find there is already an LPA account registered to the PIC that has the same or similar business details as what you have submitted above, you will receive the following message.
>
> Contact ISC Customer Service for further assistance.
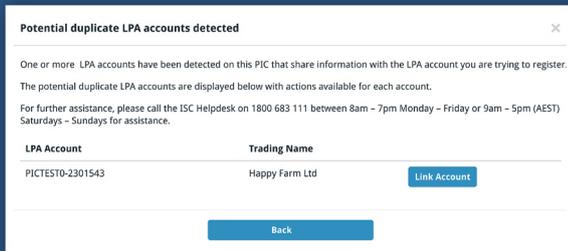
4 Add additional users

You can add additional users to your LPA account to grant family members, property managers, on-farm staff and agents or advisors access to your LPA account.

There are two levels of access that can be granted to additional users.

Primary users can access all account functions. This is the same access level as your own.

Associate users have limited access. They cannot change LPA account information (such as contact details, location address, postal address, or species), withdraw your LPA account, or view, add or remove other users.

All users must have a myMLA account to be added on your LPA account. If they do not have an existing myMLA account, they will receive an email with information on how to create one when you add them as a user

To add a user:
- Click **+Add user**.
- Enter their email address, the user type (primary or associate) and role in the business.
- An invitation will be sent to the user providing access to this LPA account or prompting them to set up a myMLA account.
- Once all users have been added, click **Continue**.
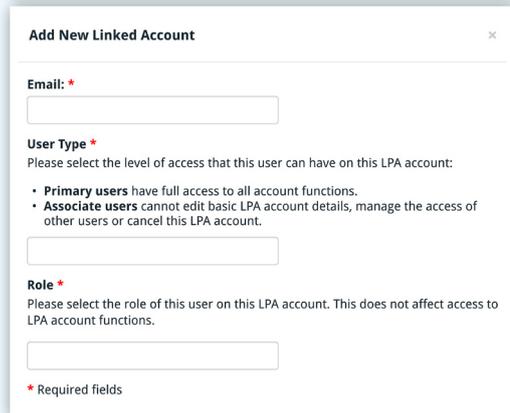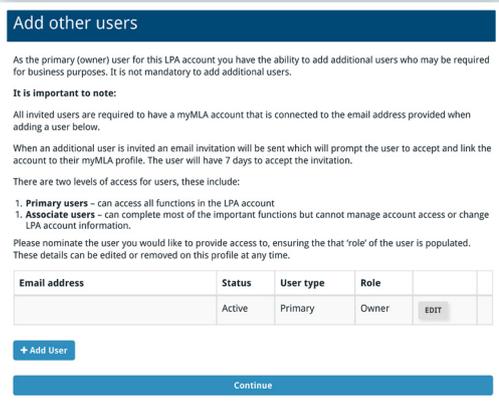
5 Complete LPA voluntary modules

Select any voluntary modules you wish to complete as part of your LPA accreditation. To learn more about each module, visit **integritysystems.com.au/voluntary-modules/**

Click the check box beside the modules you would like to complete. This ensures that questions relating to these modules are automatically added to your Self-Assessment.

Please note, to obtain Harvested Rangeland Goat (HRG) accreditation, you are required to submit paperwork to your state or territory department of primary industries.

If you are not interested in selecting any voluntary modules at this time, click **I am not interested**.

You can join these modules at any time after your LPA account has been registered and accredited.

Click **Save and Continue**.
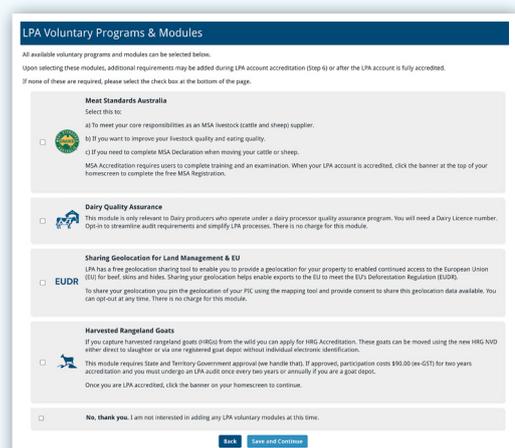
Congratulations, this completes the account registration process.

> **LPA Account Registration Details Complete**
>
> **Almost there!**
> Thank you for providing your LPA account registration details.
> Completion of the self assessment, agreement to the LPA declaration and payment are required to complete your LPA accreditation.
> Your PIC and LPA User ID are provided below.
> To complete your LPA accreditation please select the 'Finalise Accreditation' button. Please note that the assessment requirements may take in excess of 30 – 60 minutes to complete.
> PIC:
> LPA User ID:
>
> [< Back] [Finalise Accreditation]
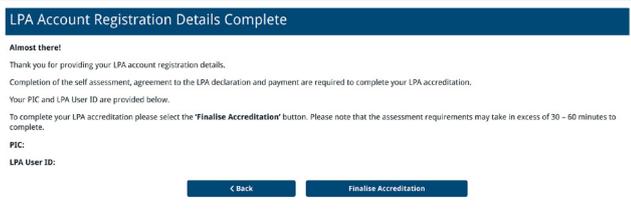
6 Begin your LPA accreditation

You will be prompted to complete your LPA accreditation for your new LPA account. Once your LPA account is accredited, you will have access to NVD books and the eNVD.

Click **Finalise Accreditation**, which will take you through the four steps of accreditation.

They are:

- Completing the LPA Self-Assessment.
- Completing the LPA voluntary module questions based on information you entered during registration.
- Read and agree to the LPA declaration and any voluntary module declarations.
- Pay the $99 accreditation fee.

On completion, you will receive your LPA accreditation certificate, an individualised recommendation report, and your animal welfare management plan.
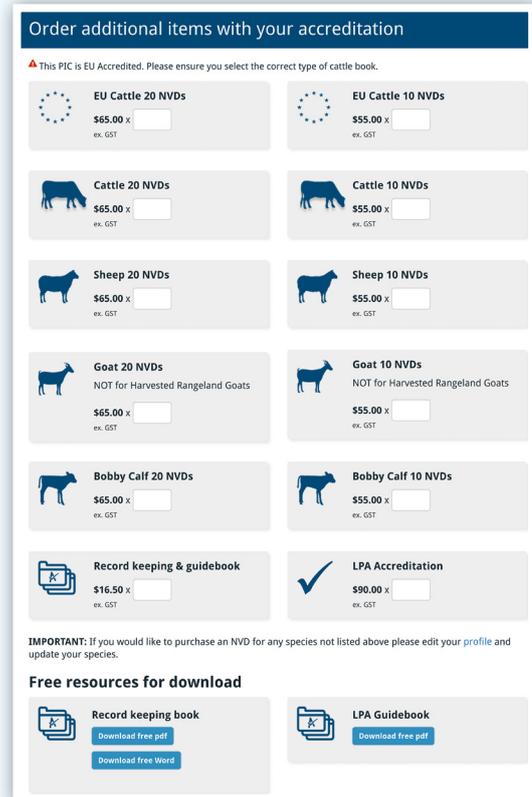
> You are required to renew your LPA accreditation every 2 years. You will start receiving reminders 6 months prior to your reaccreditation date.
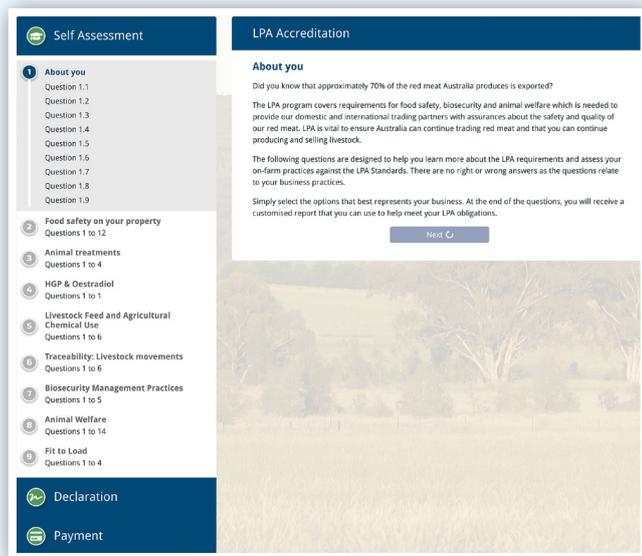
7 Access National Vendor Declaration and eNVD

Once you are LPA accredited, you will have access to the NVD and the eNVD.

Completing an NVD or eNVD when your livestock is moved off your property proves the livestock comes from an LPA-accredited property. This provides assurance to livestock buyers and the entire value chain that your livestock have been managed in line with LPA rules and standards.

> **Order additional items with your accreditation**
>
> ⚠ This PIC is EU Accredited. Please ensure you select the correct type of cattle book.
>
> | EU Cattle 20 NVDs | EU Cattle 10 NVDs |
> | $65.00 x ___ ex. GST | $55.00 x ___ ex. GST |
> | Cattle 20 NVDs | Cattle 10 NVDs |
> | $65.00 x ___ ex. GST | $55.00 x ___ ex. GST |
> | Sheep 20 NVDs | Sheep 10 NVDs |
> | $65.00 x ___ ex. GST | $55.00 x ___ ex. GST |
> | Goat 20 NVDs — NOT for Harvested Rangeland Goats | Goat 10 NVDs — NOT for Harvested Rangeland Goats |
> | $65.00 x ___ ex. GST | $55.00 x ___ ex. GST |
> | Bobby Calf 20 NVDs | Bobby Calf 10 NVDs |
> | $65.00 x ___ ex. GST | $55.00 x ___ ex. GST |
> | Record keeping & guidebook | LPA Accreditation |
> | $16.50 x ___ ex. GST | $90.00 x ___ ex. GST |
>
> **IMPORTANT:** If you would like to purchase an NVD for any species not listed above please edit your profile and update your species.
>
> **Free resources for download**
>
> | Record keeping book | LPA Guidebook |
> | [Download free pdf] [Download free Word] | [Download free pdf] |

For more information

Call the Integrity Systems Company (ISC) Customer Service team on 1800 683 111

ISC Customer Service operating hours are:
- 8am to 7pm (AEST) Monday to Friday
- 9am to 5pm (AEST) Saturday and Sunday

Alternatively, you can speak with the 24/7 ISC ChatBot from our website homepage at **integritysystems.com.au** or email us at **lpa@integritysystems.com.au**.

State or Territory Department of Primary Industries

You are required to contact your state or territory department of primary industries to complete some of the steps above.

Visit **integritysystems.com.au/about/contacts/** to find the contact details for your state or territory.

Self Assessment

1 About you
Question 1.1
Question 1.2
Question 1.3
Question 1.4
Question 1.5
Question 1.6
Question 1.7
Question 1.8
Question 1.9

2 Food safety on your property — Questions 1 to 12
3 Animal treatments — Questions 1 to 4
4 HGP & Oestradiol — Questions 1 to 1
5 Livestock Feed and Agricultural Chemical Use — Questions 1 to 6
6 Traceability: Livestock movements — Questions 1 to 6
7 Biosecurity Management Practices — Questions 1 to 5
8 Animal Welfare — Questions 1 to 14
9 Fit to Load — Questions 1 to 4

Declaration
Payment

LPA Accreditation

About you

Did you know that approximately 70% of the red meat Australia produces is exported?

The LPA program covers requirements for food safety, biosecurity and animal welfare which is needed to provide our domestic and international trading partners with assurances about the safety and quality of our red meat. LPA is vital to ensure Australia can continue trading red meat and that you can continue producing and selling livestock.

The following questions are designed to help you learn more about the LPA requirements and assess your on-farm practices against the LPA Standards. There are no right or wrong answers as the questions relate to your business practices.

Simply select the options that best represents your business. At the end of the questions, you will receive a customised report that you can use to help meet your LPA obligations.

[Next ↻]